

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 15 October 2008 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Mark Powell, Grant Dabb, Berniece Tait, Lewis Francis, Hayley Morgan, Peter van Kampen, Trish Nathan, Murray Roberts, Wendy Glamuzina, Brian O'Connell.

In Attendance

Ginny Catterall (Board Secretary).

New Trustee

Mark welcomed Lewis to the Board.

Apologies

Nil

Educational Policies of Major Political Parties

Brian presented a report on the current policies of National and Labour around education. No funding to support the policies has been given by either party.

Minutes of the Previous Meeting

**Motion: That the minutes of the previous meeting held on 15th
September 2008 be approved as a true and correct record.**

Moved Wendy / Grant

Update on Action Points from Previous Minutes

1. Neighbouring Boards

Mark has spoken to Kate Shevland from Orewa College. Their board chair will meet with Mark next week.

Mark

2. Board Social event with Staff

This will take place on Friday 21st November, 4pm. Format to be advised.

Brian

3. Overseas Trips in 2009

Most North Shore schools surveyed hold between 3 and 5 trips per year. We have 4 trips planned for 2009.

The Board is in favour of overseas trips, but planning needs to be completed in a more timely manner. Curriculum needs are not necessarily involved. Consultation with parents will be made before trips are confirmed. With good planning, no trips should overlap. Planning for 2010 trips should be done in February 2009.

Brian will work with groups to manage the trips in future

Brian

4. Asttle Data

Results will be presented in November.

Brian

Correspondence

Outwards:

- a) Brian to Ministry re Funding

Inwards:

- a) **Office of Chris Carter**
School's Plus Summary Statement

Motion: That the inwards correspondence be accepted and the outwards correspondence be approved.
Moved Grant / Berneece

Principal's Report

1. Strategic Plan

The previous plan did not contain enough focus on numeracy and literacy. Another goal has been added, # 2 which is more specific in these areas. The board endorses the new strategic plan.

2. Achievement Plus

The mentoring programme is progressing well. Year 11's are not allowed on study leave without presenting proof of a study schedule. Brian will review the programme at the end of this year.

Brian

3. Staffing

Kim Lewis is leaving to return to Canada. Good appointments have been made for 2009. The HOL Technology position (LTR) will be advertised.

Raj Krishnamoorthy has taken study leave this term to complete her Masters degree.

The Deputy Principal position has been advertised with the following timeline:

6 October – Job Advertised in Gazette

10 November – Job applications and Referees statements close

12 November – Shortlisting

17 – 21 November – Interviews

Position commences beginning 2009.

4. Truancy Officer

The Truancy Officer was made redundant due to funding issues. The college will employ her until the end of this year with funding from the Rodney District Council.

Property

Brian met with the Ministry re property progress. A letter was received today following the meeting. Brian will organise a follow up meeting with the board and Ministry next week. Prior to the meeting he will document a log of emails and letters sent. Peter will bullet point relevant issues. A pre-meeting plan is to be made.

Brian / Peter

Property funding and timelines are interlinked.

Two new buildings are underway and progressing well. The building crew is working hard. The property committee will update the board on building and property plans at the next meeting.

Grant

Finance

Finances are on target to be within the budget. The overall deficit of \$400K is mainly depreciation. A full update will be provided at the next meeting.

Mark

Policies and Review

A new policy on Secondary Employment was presented, and a revised policy on the Procedure for employing staff. Permission for any reasonable types of secondary employment will not be withheld.

Health and Safety

Brian will prepare a report for the December meeting.

Brian

General Business

- a) **Uniform** – A new junior girl's polo shirt with design improvements, in the current fabric was presented. Stock of the old shirts will need to be sold first. The board approves the new design. Brian will review the number of options for the senior uniform.
- b) **Omnilink** – the value of proceeding with this will be discussed at the next property meeting.
- c) **Tattoos** – Brian will write a policy on tattoos to be signed off at the next meeting. Tattoos that have offensive images or language, sexual or gang related images or language will not be allowed. Other tattoos at the Principal's discretion may not be allowed.

Brian

Brian

Student Issues

Motion: that under section 48 (1) (a) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students.

Moved – Murray

Motion: That the meeting be open to the public.

Moved - Mark

The Interim Response Fund will be reviewed as an option for future suspensions.

Brian

Signed: Mark Powell, Chairman _____

Meeting Closed at 10.20pm. Next meeting: Wednesday November 19th at 6.30pm.