

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 19 November 2008 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Mark Powell, Grant Dabb, Berneece Tait, Lewis Francis, Peter van Kampen, Trish Nathan, Murray Roberts, Wendy Glamuzina, Brian O'Connell.

In Attendance

Ginny Catterall (Board Secretary), Brad Milne, Head of PE and Health, Melinda Freeman, Zaneta Young (WDHB), Erica MacKenzie (WDHB) Gilly Noon (Parent).

Apologies

Nil

Health Promoting Schools

Zaneta presented the Health Promoting Schools Framework.

**Motion: The Board endorses the concept of Health Promoting Schools.
Moved Berneece / Peter**

Health Curriculum

Brad Milne gave feedback on sexual health presentations made to learners and explained the plan for moving forward. The Year 9 programme plan for 2009 includes health promotion through science and physical education. It will look at the law, healthy decision making around sexuality, health and alcohol. Most of the learning will be outside of class time (tutor group time). A letter will be sent to parents at the beginning of the year with the option of declining the lessons, and there will be an information evening. Feedback will be presented at the end of term 3, 2009.

Minutes of the Previous Meeting

Hayley Morgan was not present at the previous meeting as recorded.

**Motion: That the minutes of the previous meeting held on 15th
October 2008 be approved as a true and correct record.
Moved Berneece / Peter**

Update on Action Points from Previous Minutes

1. Neighbouring Boards

Orewa College board will meet with our board on the December 3rd at 7.00pm at Orewa College. This will include sharing of strategic plans. Reply to Mark re attendance.

Board

2. Omnilink

This links into the 5YPP and will be part of the property report.

3. Tattoo Policy

This has been added to the Uniform policy and Brian will email the updated version to the Board.

Brian

4. Asttle Data

Results will be presented in December when they have been collated.

Brian

Correspondence

Inwards:

- a) Murray Roberts – letter of resignation from board

Motion: That the inwards correspondence be accepted.

Moved Grant / Peter

On behalf of the principal and board Brian would like to thank Murray for his great contribution over a long period of time. Much of the success of the college during this time has been due to Murray.

Berneece will report back at the next meeting regarding taking over the lead of the discipline committee. Grant will assume the deputy position. Peter will take over the lead of the property committee, with Grant stepping back. This will be finalised at the next meeting. All committees will be reviewed at the beginning of 2009 and will take into account the Treaty of Waitangi.

Principal's Report

1. Strategic Plan

- a) Standdowns and Suspensions

Both numbers in 2008 are high, with the total number of exclusions lower than the national average. Standdowns need review by the SLT as to whether they are the best solution to problems. Other strategies may be more effective and the SLT will look at those.

3. Staffing

Pat Lyons and Robert Ansell have resigned. A new technology teacher may cost \$6000 through an agency. If the teacher is of high quality this cost is acceptable. Vicky Eddington has taken maternity leave for a year and it is proposed that Denise Davies is appointed to the LTR HOL Technology position. Approved.

4. Day Length

The new Employment Relations act requires a half hour lunch break for all staff. Brian proposes that we lengthen the school day by 15 minutes to enable staff on duty to have a lunch break as required. Brian will confirm this at the next meeting.

Brian

5. DP Position

Interviews concluded today. Five applicants were shortlisted. Jason Pocock was the outstanding candidate.

Motion: That Jason Pocock is appointed Deputy Principal
Moved Mark / Berneece

6. Teacher Only Day

This is on December 5th. All board members are invited. Details will be emailed out with minutes.

Brian

7. Police Vets

Legislation regarding the police vetting of non teaching staff has changed. Only those that have unsupervised contact with learners are now required to be vetted. The Board would like all staff and regular contractors to be vetted. Cost is not important and the risks need to be balanced and on the side of caution. Brian will write a summary framework on this for the next meeting.

8. NCEA Feedback

The average pass rate is 61%, looking forward to 70% in the second year of NCEA. The mentoring programme will assist this.

Property

The admin block and new classroom block are on target for the opening of school, and should be closed in by early December. A and B Blocks will then be refurbished.

All buildings are now funded except A and B. These will come on line in term 2. The timeline is tight. Landscaping and siteworks progress should be finished by 23 April 2009. The north, south and west boundaries will not be completed without further funding. All buildings should be finished by September 2009.

Grant has attended many property meetings, for which the board is grateful. Brian thanks Grant for his work, and for progress made.

5YA. Some of the 5YA money can be used to fund the A and B Block refurbishment. Because the funding is overdue, the amount will be inflation adjusted. The funding shortfall only affects the siteworks. This can be brought within budget through cuts to landscaping, bleaches, and the northern carpark. Brian and Grant will approach the Ministry with a case to increase the amount.

Motion: The Board approves the use of 5YA funding as detailed, \$303,000 for the refurbishment of A and B blocks. Moved Mark / Trish

Finance

Report presented. There is an operating deficit of \$300K. It includes \$27K of Bellissimo funds which were withdrawn. A draft budget for 2009 will be presented at the next meeting.

General Business

a) Scholarships for 2009

Brian recommends that these are no longer offered as they are not required. The board would like \$5000 to be put into the budget for needs based assistance. This would be available via a grant process and at the principal's discretion.

Student Issues

Previous issues from the last meeting are now resolved. Good progress was made by two camp attendees. Thanks to Lisa Ballantyne for her work on this.

Christmas Function for Board

Ginny will email members for suitable dates and times. The venue will be Stanmore Cottage.

Signed: Mark Powell, Chairman _____

Meeting Closed at 9.40pm. Next meeting: Wednesday December 10th at 6.30pm.