

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 10 June 2009 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Mark Powell, Peter van Kampen, Gilly Noon, Grant Dabb, Greg Ellis, Wendy Glamuzina, Stephen Parker, Brian O'Connell, Lewis Francis.

In Attendance

Ginny Catterall (Board Secretary)

Apologies

Berneece Tait, Trish Nathan.

National Standards

Brian made a presentation re the implementation of National Standards, and the implications for Whangaparaoa College.

Minutes of the Previous Meeting

Motion: That the minutes of the previous meeting held on 13th May 2009 be approved as a true and correct record. Moved Mark

Update on Action Points from Previous Minutes

1. NCEA Data

The national database has been troublesome for retrieving data. Standards which indicate concerns were presented. Work has commenced with individual departments to address concerns.

The NZ Herald published results from every school except Whangaparaoa College. This is the second year this has happened and Brian will write to them.

External results are not as good as Internals. Work in underway to increase performance in externals.

Key actions points:

1. Improve externals
2. Improve boy's achievement
3. Improve English and Maths skills
4. Develop a literacy strategy

Brian will present a strategy on driving performance at the next meeting.

The Board thanks the teaching staff for the amazing improvement on last year's results.

Brian will also present an update on the A+ programme including what review processes are in place.

Correspondence

Inwards:

- a) NZSTA Memorandum, re budget allocation for caretakers and cleaners
- b) NZSTA Memorandum, re concurrence for Principal's Remuneration
- c) Ministry of Education re Swine Flu

Brian will draft a letter to parents in preparation for schools closing which includes tips on revision, and a link to work on the school website.

Brian

Brian

Brian

Motion: That the inwards correspondence be accepted and the outwards correspondence be approved.
Moved Wendy / Mark

International Students, Development of Marketing Programme

Report presented. We currently have a small number of international students. Marketing is required, and also a plan for managing future income.
Brian will consider whether a strategy for incentivising agents' targets is possible.
Management of behaviour for International Students needs consideration. There are currently very few problems,. A pastoral care system is to be in place.
Consideration is also needed of the policy implications and structures around an increase in numbers. The total number of students should not rise above 10% of the roll.

Brian

Motion: That the marketing programme is approved with the above actions.
Moved Mark

Principal's Report

Report Presented.

1. Planning

There has been an increase in excellence celebrations.

2. IT Plan

This is now well underway.

3. Youth Suicide

There have been a number of 'contagion' youth suicides in other areas. A plan is being developed for the school in dealing with potential cases, and also in increasing resilience.

Finance

The year to date operating surplus is \$284K. A joint property / finance meeting is to be scheduled for July 3.

Policy, Guidelines and Review

A policy meeting is to be scheduled.

Property

Report attached. The central courtyard is now on target for completion in mid July. A block completion is due at the end of September but will finish well before.

The walkway between A and B block needs repair work at a cost of \$54,000. This will take place in the July break.

The surplus at present is \$286,690. This cannot be spent until water damage in A block is assessed, which is about 6 weeks away.

Brian will follow up on issues with the path next to Whangaparaoa Rd.

The next property meeting will be on Thursday 2nd July at 9.00am.

The next finance meeting will be on Friday 3rd July at 7.30pm.

**Brian
Brian**

Motion: That the board approves employing a consultant for development of a 5YA and management plan at a cost of \$6,500.
Moved Grant / Peter

General Business

1. Yearbook

The cost is the significant factor.

Motion: That a budget of \$22K is set for a hard copy school yearbook
Moved Peter / Grant

2. Sub Committees

Finance: Mark Powell (Chair), Brian O'Connell, James Thomas, Grant Dabb, Stephen Parker

Property: Grant Dabb (chair), Peter van Kampen, Brian O'Connell, Greg Ellis, Lewis Francis

Personnel: Mark Powell (Chair), Brian O'Connell, Berniece Tait, Trish Graham, Gilly Noon

Learner Behaviour: Berniece Tait (Chair), Any two other Board members (except Student representative, learner representative, principal).

Policy, Guidelines and Review: Greg Ellis (Chair), Brian O'Connell, Wendy Glamuzina

Emergency: Berniece Tait(Chair), Grant Dabb (Deputy Chair) All on call.

2. School Ball, July 24th, 7.00pm

Students who wish to bring partners from outside the school need to apply to the Principal. A contract must be signed regarding behaviour.

3. Uniform

The school jersey will be available to all students.

Student Issues

Group Special Education have not been helpful in recent cases. There is broad concern about this.

Signed: Mark Powell, Chairman _____

Meeting Closed at 10.00pm. Next meeting: Wednesday August 12th at 6.30pm.