

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 8 September 2010 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Grant Dabb, Peter van Kampen, Greg Ellis, Stephen Parker, Berniece Tait, Anania Hohaia, Wayne Spittal, Wendy Glamuzina, Brian O'Connell, Courtney Morgan.

In Attendance

Ginny Catterall (Board Secretary)

Apologies

Kellie Tremayne

Minutes of the Previous Meetings

**Motion: That the minutes of the previous meeting held on 11 August be
accepted. Moved: Greg / Wendy**

Matters Arising from Previous Minutes

1. Board Dinner

24th September, 6.30pm at Masala.

Correspondence

Inwards (All For Information Only)

- a) NZSTA re Funding of NZPF Public Campaign
- b) NZSTA re Teachers Industrial Action: Strike notice is confirmed for 15th September. Insufficient staff will be available on that day and the school will be closed for instruction.
- c) Notice of Community Meeting: Board members should attend if possible.
- d) Notice re National Standards: The Board is unanimous in it's agreement not to endorse the correspondence.
- e) Uniform request from Jack Woodward: Management will confirm specifications.

Outwards:

Nil

Motion: That the inwards correspondence be accepted. Moved Grant

Principal's Report

- a) Report presented.
- b) ERO Report. The report is good. Brian will request some minor changes in wording. He will set a date for staff drinks to say thank-you in Term 4, around the time of practise exams.
- c) TIMMS Study of Student Engagement: For Information only. Brian will report further to the board on this at the next meeting.
- d) Great Schools Report. No school is great at everything and priorities must be set. Greg will advise areas of priorities. Brian will add Whangaparaoa College to the report.

Brian

Greg / Brian

Public Health Nurse Report

Report attached.

Year 10 Written Language Samples

Wendy will let learners know that the board was impressed with the quality of their thinking.

Wendy

Finance

- a) Finances report presented.
- b) Cheques over \$2000 presented.

Finances show a surplus for the month. Some term deposits have matured and foreign fee payer income has contributed to the surplus. Expenses are also down partly due to the school holidays.

The projected deficit is \$166K. School donation collection is weak. \$1/day /child is required. How increasing donations is marketed will affect it's success.

Wayne will do some work on operational planning. Brian suggests an expenditure review using an external person. Staff could contribute to this.

Wayne

Policy, Guidelines and Review

Four policies as presented were reviewed and updated with minor changes.

Policies reviewed:

- a) Administering Medication
- b) Behaviour Management
- c) Travel
- d) Reimbursement of Expenses

Property

Brian will follow up on the sale of land by Whangaparaoa Rd.
We are still waiting on the final project report.

Brian

General Business

- 1. RAMs re Year 12 Prefects Camp, Mangawhai
- 2. RAMs re Duke of Edinburgh – Bronze Exploration.

Student Issues

Some very challenging behaviour cases have been to the board. Brian congratulates the board, particularly Bernece on the work done on these.

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students. Moved Grant / Greg

Motion: That the Board moves out of Committee

Moved Grant

Signed: Grant Dabb, Chairman _____

Meeting Closed at 9.10pm. Next meeting: Wednesday October 13th, 2010 at 6.30pm.