

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 13 October 2010 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Grant Dabb, Peter van Kampen, Greg Ellis, Stephen Parker, Berniece Tait, Anania Hohaia, Wayne Spittal, Kellie Tremayne, Wendy Glamuzina, Brian O'Connell, Courtney Morgan, Yasmin Nouri.

In Attendance

Ginny Catterall (Board Secretary)

Apologies

Nil

Minutes of the Previous Meetings

**Motion: That the minutes of the previous meeting held on 8 September be
accepted. Moved: Grant**

Matters Arising from Previous Minutes

1. TIMMS Study

Student Engagement Survey: We need to ascertain what data is needed and how we would incorporate it into the Annual Plan.

2. Great Schools

Brian will add Whangaparaoa College to the report.

Brian

Correspondence

Inwards (For Information Only)

- a) MOE: Board Alert
- b) Brian and Grant have received ongoing correspondence regarding the Secondary Teacher's Collective Negotiations. Any items of significance will be forwarded to the board.

Outwards:

Nil

Motion: That the inwards correspondence be accepted. Moved Grant

Principal's Report

- a) Report presented.
- b) Uniform: Regular changes to the uniform are undesirable.

**Motion: That management of the uniform is delegated to Senior Management.
Any changes will be brought to the board for approval.**

Moved: Greg / Wendy

- c) Annual Plan: A large amount of work has been done to determine priorities for 2011. There are 23 objectives in total for the 2009 – 2012 Strategic Plan. Some are ongoing and some have been achieved. 6-8 objectives per year are desirable and manageable. Others that have been achieved will

Brian

be maintained. 8 goals for next year have been prioritised. Brian will take these to the HOL's ready for the December meeting.
The Board endorses the proposed annual goals for 2011.

Finance

- a) Finances report presented.
- b) Cheques over \$2000 presented.

The operating surplus has increased from \$68K to \$128. Tightening up of expenditure has been effective and is in line with targets. Some unexpected income has been added. The timing of some payments has also affected the surplus.

Policy, Guidelines and Review

Four policies were reviewed and updated just prior to the board meeting. These will be presented at the next meeting

Policies reviewed:

- a) Special Needs
- b) Use of Private Vehicles
- c) UV Light
- d) Civil Defence

Property

No meeting was held. Peter will follow up on the sale of land by Whangaparaoa Rd.

Peter

General Business

1. Yearbook Costs:

Motion: That all fees must be paid up in order to be allowed to purchase the yearbook at a cost of \$25.00.

The college will subsidise the extra amount of \$11.00 per book.

2. New Finance Meeting Date: Tuesday 9th November.

Student Issues

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students. Moved Grant / Greg

No items to discuss.

Motion: That the Board moves out of Committee

Moved Grant

Signed: Grant Dabb, Chairman _____

Meeting Closed at 8.15pm. Next meeting: Wednesday November 17th, 2010 at 6.30pm.