

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 17 November 2010 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Grant Dabb, Peter van Kampen, Greg Ellis, Stephen Parker, Berniece Tait, Kellie Tremayne, Wendy Glamuzina, Brian O'Connell, Yasmin Nouri.

In Attendance

Ginny Catterall (Board Secretary)

Apologies

Anania Hohaia, Wayne Spittal

Minutes of the Previous Meetings

**Motion: That the minutes of the previous meeting held on 17 November be
accepted. Moved: Grant**

Matters Arising from Previous Minutes

1. Great Schools

Brian will add Whangaparaoa College to the report and send out with the minutes of this meeting.

Brian

Correspondence

Inwards (For Information Only)

- a) MOE: Board Alert
Teachers Collective negotiations have stalled. These may continue well into next year.

Outwards:

- a) From Brian To all Year 13 Learners regarding events that occurred on their last day at school.

**Motion: That the inwards correspondence be accepted and the outwards
correspondence be approved. Moved Grant**

The Senior Learning Team will consider management of the Leavers luncheon,
and the last day for year 13's in future.

SLT

Principal's Report

- a) Report presented.
- b) Annual goals for 2011 presented. These are work in progress. In 2011, one or two goals will be reported in depth as opposed to all goals in brief.

Finance

- a) Finances report presented.
- b) Cheques over \$2000 presented.

Expenses are in line with targets. Budget requests are now in. The finance committee will review and present a draft budget at the next meeting.

A plan for increasing donations in 2011 is in progress. Board members should email ideas for this to Stephen.

Board

Policy, Guidelines and Review

Four policies were reviewed and updated.

Policies reviewed:

- a) Special Needs: No change
- b) Use of Private Vehicles: Rewritten
- c) UV Light: No change to policy. Brian will look into purchasing sunscreen.
- d) Civil Defence Emergencies: No change

Brian

The Policy Framework will be reviewed at the next meeting. Ginny will email to the board for written comments. The Discipline policy will be emailed to the Disciplinary committee for review.

Ginny

Property

Brian will follow up on land disposals for the next meeting.

The boiler will be put out to tender and should cost around \$35-40K to replace.

Carpet tiles need repair on the mezzanine floor of the IT suite.

The water leak may have resolved following an eruption from water pipes near E block.

Surplus project funds can now be available to spend on the staffroom door and landscaping.

5YA funding has been signed off. A plan is needed for this.

General Business

1. Meeting Schedule for 2011.

As all board meetings are public meetings the schedule should be adhered to.

This will be finalised at the next meeting.

Student Issues

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students. Moved Grant

No items to discuss.

Motion: That the Board moves out of Committee

Moved Grant

Signed: Grant Dabb, Chairman _____

Meeting Closed at 8.30pm. Next meeting: Wednesday December 8th, 2010 at 6.30pm.