

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees  
held on Wednesday 9 February 2011 at 25 Delshaw Avenue,  
Whangaparaoa, commencing at 6.30pm.**

**Present**

Grant Dabb, Peter van Kampen, Greg Ellis, Stephen Parker, Berniece Tait, Kellie Tremayne, Anania Hohaia, Wendy Glamuzina, Wayne Spittal, Brian O'Connell, Yasmin Nouri.

**In Attendance**

Ginny Catterall (Board Secretary)

**Apologies**

Nil

**Minutes of the Previous Meetings**

**Motion: That the minutes of the previous meeting held on 8 December 2010  
be accepted. Moved: Grant**

**Matters Arising from Previous Minutes**

**1. Board Self review Survey**

Remaining forms need to be submitted. A summary of results will be presented at the next meeting.

**Correspondence**

**Inwards (For Information Only)**

- a) MOE: Board Alert
- b) MOE re Whangaparaoa College Charter. Brian will report back on retention statistics later in the year.

**Brian**

**Motion: That the inwards correspondence be accepted. Moved Grant**

**Principal's Report**

**a) Report presented.**

Staffing for 2011: All vacancies have been filled except Physics. A temporary solution is in place. Two possible candidates are being considered.

**b) Annual Plan.**

Final plan presented. Much work has been done on this

**Motion: That the 2011 Annual Plan as presented is accepted.**

**Moved Greg / Wendy**

**c) NCEA Results.**

From 2009 to 2010 there was a significant increase in achievement at level 3, a modest increase at level 2, and a good increase at level 1. Academic counselling is receiving positive feedback.

**Brian**

**d) Statistical breakdown from Health Centre for 2010 presented.**

**e) Yearbook**

A yearbook is desirable. Alternative costings are required including in-house printing. Brian will report back at the next meeting and a final decision is to be made then.

**Brian**

**f) Public Health Nurse Report**

The board thanks Adrienne for the report.

**Finance**

- a) Finances report presented.
- b) Cheques over \$2000 presented.

2010 year end draft budget presented. Working capital has increased. There is an interim deficit for the year. Cyclical maintenance shows a \$236K shortfall. This had not been accrued as the 10YPP was not yet in place.

**Brian**

**Policy, Guidelines and Review**

The Disciplinary policy is yet to be finalised.

Policy Framework: no changes made.

Six policies are now left for review. Once all policies are finalised, discussion will be had re public availability.

**Property**

A garden fire in the holidays caused \$4K worth of damage. A large leak in the fire system also occurred in the holidays.

**General Business**

Election of officers delayed until next meeting because Grant Dabb has indicated his intention to resign from Board Chair.

Election of officers is required at the next meeting.

**Student Issues**

No report. No items to discuss.

**Signed: Grant Dabb, Chairman** \_\_\_\_\_

**Meeting Closed at 8.15pm. Next meeting: Wednesday, March 9th, 2011 at 6.30pm.**