

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 13 April 2011 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Grant Dabb, Greg Ellis, Stephen Parker, Anania Hohaia, Berniece Tait, Brian O'Connell, Wendy Glamuzina,

In Attendance

Ginny Catterall (Board Secretary), James Thomas.(Associate Principal).

Apologies

Kellie Tremayne, Yasmin Nouri, Peter van Kampen (late).

Resignation

Wayne's resignation from the board has been received. The board will send a letter of thanks to Wayne.

**Brian /
Stephen**

Minutes of the Previous Meetings

**Motion: That the minutes of the previous meeting held on 9 March 2011 be
accepted. Moved: Grant**

Matters Arising from Previous Minutes

1. Principal's Appraisal

Ron Scott has agreed to be the appraiser for 2011. The personnel committee will meet with him and put processes in place for the following years.

Motion: That Ron is appointed appraiser for 2011 Moved: Stephen

2. Yearbook

The real cost of the 2010 yearbook due to low sales was \$75.00 per copy. A cheaper version can be produced at actual cost. Only the number sold need to be printed. This should be reviewed at the beginning of the year in 2012.

Correspondence

Inwards (For Information Only)

a) Letter from Graeme Williams and Tim Rea re grant applications. Feedback on the outcomes is required.

Motion: That the grant application is approved Moved: Greg / Grant

Principal's Report

a) Report presented.

1.Goals

Significant progress has been made in a number of areas, particularly 1 and 2, improving attendance and improving the completion rate of in class and home learning. Goal 16 around performance has also been pushed.

2.Coffee Group

The parents' coffee group is meeting regularly. Board members are welcome to attend.

3. Board Function

A function is to be held between boards of contributing schools next term.

4. Plaza Supervision

Supervision of the plaza has increased.

5. Staff Resignations

Two resignations have been received, from Brad Milne, Head of PE and Health, and Anna Gerard, Biology Teacher. The Head of PE and Health is a board appointment and interviews are being held. A Biology appointment has been made.

6. Cleaning

The cleaning process is to be reviewed by the property and the finance committees. Reporting back on this will be in July.

7. Learning Conversations

These are going well.

8. Asttle

Reporting has changed. Students are consistently below the decile 9 e-asttle mean, including prior to arrival. This is contrary to NCEA results.

10. Kickboxing / Taekwondo proposal

A proposal around working with kids at risk in a physical programme.

***Property /
Finance
Committees***

Finance

- a) 2010 Financial report presented.
- b) Cheques over \$2000 presented.

The surplus is slightly lower to date, but this is variable month by month.

Motion: That the cheques over \$2000 are accepted.

Moved Stephen / Greg

Motion: That the report as presented is accepted.

Moved Stephen

Sub Committees

Finance	Stephen (Chair), Grant, Greg, Anania and Brian.
Property	Greg (Chair), Peter, Grant, Brian
Policies	Greg (Chair) Wendy, Kellie, Brian
Discipline	Berneece (Chair), Kellie, Brian
Personnel	Berneece (Chair), Stephen, Brian,
Emergency	Grant, Kellie, Greg, Wendy, Brian, Stephen
Community	Kellie (Chair) Anania, Peter

Stephen will ask Yasmin which committees she would like to be in.

Stephen

Property

No report.

General Business

National Standards: These are of low importance at present.

Student Issues

James was invited to stay in the meeting while the board moved into Committee.

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students. Moved Stephen

The board moved out of Committee.

Signed: Stephen Parker, Chairman _____

**Meeting Closed at 8.45pm. Next meeting: Wednesday, May 11th, 2011 at 6.30pm.
James will attend in place of Brian.**