

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 8 June 2011 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Stephen Parker, Grant Dabb, Greg Ellis, Berniece Tait, Kellie Tremayne, Peter van Kampen, Yasmin Nouri, Brian O'Connell.

In Attendance

Ginny Catterall (Board Secretary), James Thomas.(Associate Principal).

Apologies

Anania Hohaia

Minutes of the Previous Meetings

Motion: That the minutes of the previous meeting held on 11 May 2011 be accepted. **Moved: Stephen**

Matters Arising from Previous Minutes

Work In Progress Update presented:

1. A list of potential BOT candidates has been received. Brian will make contact to gauge interest. If interested he will suggest they talk to Stephen.

Brian

Correspondence

Inwards. For Information Only

- a) ASH: Smoking snapshot of Whangaparaoa College
- b) Board Alert

Inwards

- a) Jo White re study leave. Grant will talk to Jo and liaise with Berniece and the personnel committee following.

Outwards Nil

Motion: That the inwards correspondence be accepted. **Moved Stephen**

Principal's Report

1. Matariki Celebrations will take place on July 14. Board members are welcome.
2. Internal exams for years 11-13 have taken place. Year 11's made a great effort to attend all exams, year 12's made a good effort, year 13's attendance has improved but more effort is required.
3. Learner lead conferences: a 90% turnout will be aimed for.
4. A conference for Boys is occurring on November 22. Board members are welcome to attend.
5. Resources, library and IT are undergoing restructuring. Therefore the librarian vacancy has not yet been filled.

Finance

Report and Cheques over \$2000 presented.
Working capital is on track.
Water rates are being monitored. A refund may be sought.
Donations have improved.

Motion: That the cheques over \$2000 are accepted.

Moved Stephen

Motion: That the audited 2010 Financial Statements as presented are approved.

Moved Berniece / Greg

Thanks to Debbie Plant and James Thomas following a good audit report.

Property

Draft property management plan presented. This process may take up to 18 months.

General Business

- a) Staff Function: 5th August, Friday evening. Brian will check the calendar and confirm.
- b) Berdinner Rd Update: Changes made have lowered neighbours concerns. Judder bars may also improve speed issues. Brian will look at putting in a speed limit sign.
- c) Formal thanks to Wendy: this will be done at the staff function.

Brian

Brian

Student Issues

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students.

Moved Stephen

The Board moved out of Committee.

Signed: Stephen Parker, Chairman _____

Meeting Closed at 9.00pm. Next meeting: Wednesday, July 13th, 2011 at 6.30pm.