

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 13 July 2011 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Stephen Parker, Grant Dabb, Greg Ellis, Berniece Tait, Kellie Tremayne, Peter van Kampen, Yasmin Nouri, Derek Middleton, Brian O'Connell.

In Attendance

Ginny Catterall (Board Secretary).

Apologies

Anania Hohaia, James Thomas

Minutes of the Previous Meetings

Motion: That the minutes of the previous meeting held on 8 June 2011 be accepted. **Moved: Stephen**

Matters Arising from Previous Minutes

Work In Progress Update presented:

1. Comments around boy's achievement will be presented at the next meeting due to James being away.
2. Cleaning will also be updated at the next meeting.
3. Staff Function with Board will be on 5th August at 3.30pm
4. Grant has spoken to Jo White regarding her study leave application, which has now been sent.
5. National Standard Data Presented. Ethnicity and technicalities can distort data. Brian will report back to the next meeting with numbers in each category.

**Brian/
James**

Brian

Motion: That the report is accepted. **Moved Greg / Grant**

Correspondence

Inwards

- a) From Tanya Lucas re Grant Applications

Motion: That the application to apply for grants to the Lion Foundation and NZCT for financial assistance with Football and Hockey trips, is approved.
Moved – Kellie / Grant

- b) From MOE re Charter. The Charter does not meet requirements. Brian has replied.

Inwards. For Information Only

- a) Board Alert

Motion: That the inwards correspondence be accepted. **Moved Stephen**

Outwards Nil

Principal's Report

1. Report Presented

- a) There has been much activity this year. New systems of reporting are more focussed around learning.
- b) Signage in Maori is to be added in the most visible areas at a cost of approx. \$500.
- c) Significant work has been put into year 11, 12 and 13 learners who are not going to achieve NCEA.
- d) Work has also been done on building strong relationships with primary schools.
- e) Planning for the Boy's Conference is well under way.
- f) The IT vacancy is in the process of being filled.

2. International Students

Nationally numbers are decreasing. However we have our highest number expected for next term. The North Shore Collective is developing joint marketing material to promote our region. The New Zealand Schools Workshop may also be of value.

James will attend the Pace Event.

Brian will complete overseas trips to Thailand and Brazil

Finance

There is an operating deficit for the month. Ball income of \$20K has been received and will appear in the June accounts. Water costs are still under investigation.

Motion: That the cheques over \$2000 are accepted.

Moved Stephen

Motion: That the draft Balance Sheet is approved.

Moved Stephen

The cost of cleaning and IT per hour is to be compared at the next meeting.

Ginny

Property

A property meeting is scheduled for Monday 25th July at 6.00pm.

Policies

The Discipline policy has been updated as presented. A new point was added regarding re-enrolments.

General Business

Nil

Student Issues

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students.

Moved Stephen

The Board moved out of Committee.

Signed: Stephen Parker, Chairman _____

Meeting Closed at 8.30pm. Next meeting: Wednesday, August 10th, 2011 at 6.30pm