

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees
held on Wednesday 14 September 2011 at 25 Delshaw Avenue,
Whangaparaoa, commencing at 6.30pm.**

Present

Stephen Parker, Grant Dabb, Greg Ellis, Peter van Kampen, Anania Hohaia, Yasmin Nouri, Derek Middleton, Brian O'Connell.

In Attendance

James Thomas, Ginny Catterall (Board Secretary).

Apologies

Kellie Tremayne, Berniece Tait

Minutes of the Previous Meetings

Motion: That the minutes of the previous meeting held on 10 August 2011 be accepted. **Moved: Stephen**

Matters Arising from Previous Minutes

Work In Progress Update presented.

Names of Community Groups have been received and will be reviewed.

Brian

Correspondence

Inwards

- a) Colin Watts re Grant Applications for Robotics Groups

Motion: That the Board approves the grant application to Lottery Grants Ngā Takuhe Rota Community Fund- Youth Development by the Robotics Group for funds to purchase two Vex robots and software. **Moved / Stephen**

For Information only

- b) Board Alert: the MOE has cut back on what they will cover in case of disaster following the Christchurch earthquakes..

Motion: That the inwards correspondence be accepted. **Moved Stephen**

Principal's Report

1. Report Presented

a) Goal 16 re Minimum Achievement

Staff are currently targeting learners who are at risk of just missing out. This is working well. Holiday programmes for these learners are to come.

b) Boys Conference

Planning is well underway.

c) Board Function with Primary Schools

Board members will check which dates they are available and confirm.

d) Vocab Strategies

The booklet is excellent. This will be sent out to board members.

e) **Staffing**

A vacancy in Maths will arise if Jennifer Gottschalk moves into IT in 2012.

f) **National Standard Data**

Updated and presented including numbers of students.

g) **IPads**

Our current set of laptops have been depreciated over 4 years. The cost of replacing them with IPads is slightly more. We are planning to depreciate a new set of Ipads over 2 years and not replace the laptops which have been problematic.

We are currently trialling 5 Ipads with a view to purchasing 55 in 2012.

Brian will contact NZSTA regarding copyright issues.

Further work is to be done on this. Brian will keep the board informed.

Brian

Finance

Motion: That the cheques over \$2000 are accepted.

Moved Stephen

Working Capital is on track.

Property

Report Presented

1. **Motion: That the transportable dental unit site is approved.** **Moved Grant / Greg**

2. Marae / J Block area improvements costings.

Motion: that \$30K is approved for these improvements.

Moved Greg / Grant

3. Land Sales.

Compliance documents are with the Council.

4. Property Management.

Support Staff meetings have been held. Development is continuing.

5. Cleaning.

This will be put out to tender and compared to the cost of doing it ourselves.

6. Omnilink.

Ginny is talking to others schools regarding Omnilink.

7. Prefabs.

The last prefabs are leaving the school grounds this week.

8. Building WOF.

One issue remains with the fire alarm system which is holding up our school's BWOF.

Policies

Nil

General Business

a) EOTC Rams

b) Upcoming dates

Student Issues

Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students. Moved Stephen

Summary presented.

The board moved out of Committee.

Motion: That the board approves Stephen to continue progress on the complaint as he sees fit. Moved Anania / Grant

Signed: Stephen Parker, Chairman _____

Meeting Closed at 9.30pm. Next meeting: Wednesday, September 12th, 2011 at 6.30pm.