

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees  
held on Wednesday 16 November 2011 at 25 Delshaw Avenue,  
Whangaparaoa, commencing at 6.30pm.**

**Present**

Greg Ellis, Grant Dabb, Peter van Kampen, Anania Hohaia, Berneece Tait, Derek Middleton, Olivia Soesbergen, Kate Risbrook, Brian O'Connell.

**In Attendance**

Ginny Catterall (Secretary)

**Apologies**

Kellie Tremayne, Stephen Parker.

**Minutes of the Previous Meetings**

**Motion: That the minutes of the previous meeting held on 12 October 2011 be accepted.** **Moved: Grant / Berneece**

**Co-option of New Member**

Kate Risbrook left the room to enable the board members to discuss her co-option.

**Motion: That Kate Risbrook is co-opted onto the board.** **Moved: Greg**

**Matters Arising from Previous Minutes**

- a) Community Groups: Preferences handed in to Ginny for collation.

**Correspondence**

**Inwards**

1. From MOE re Charter  
A new Strategic plan is required every year for the following 3 years. Brian, Stephen and Greg will discuss this further and make a plan in February and report back to the board
2. From MOE re Kingsway School Application for Roll Expansion

**Motion: that the Board indicates to the Ministry concerns regarding the proposal for roll growth of Kingsway.**

**Moved: Peter / Anania**

**Brian,  
Stephen, Greg**

**Principal's Report**

1. Annual Plan progress presented.
2. Staffing:  
One teacher has left and 3 more have resigned for 2012.
3. ERO Report 2010:
4. The one recommendation from the ERO report was on improving evidence based self review practices. This goal for improvement is to be the major school goal for the next two years. Four Professional Learning Groups (PLG's) have been established this term. All teachers will be in a PLG by the end of 2012. This will be built into the Strategic Plan.
5. 2012 Goals: The two biggest goals for 2012 are the one above, and improving relationships with Community Groups. The board agrees to focus on these.

### **Health and Safety**

Minutes from previous meeting presented.

### **Finance**

Unbudgeted but approved by the board items are \$60K for water and \$40K for international marketing. However the college is in a sound financial position. The draft 2012 budget will be presented at the next meeting.

**Motion: That the cheques over \$2000 are accepted.**

**Moved: Grant**

### **Property**

No report. There will be a meeting next Monday.

### **Policies**

Policy on Cultural Safety of Learning. This is a new policy required. The board approves the policy as presented.

### **General Business**

Nil

### **Student Issues**

***Motion: That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The board wishes to discuss the matter in private as it involves the privacy of students.***

***Moved Greg / Peter***

Summary presented.

**The board moved out of Committee.**

**Signed: Greg Ellis, Acting Chairman** \_\_\_\_\_

**Meeting Closed at 8.30pm. Next meeting: Wednesday, December 14th, 2011 at 6.30pm.**