

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees held on  
Wednesday 11 February at Delshaw Ave Whangaparaoa  
Commencing at 6.30 pm**

---

**Present**

Stephen Parker, Craig Caminos, Ben Creevey, Mike Enright, Grant Dabb, Stephanie Muller-Pallares, Gillian Steele, Derek Middleton, Berniece Tait, James Thomas (Principal).

**In Attendance**

Robyn Brownlee (Deputy Principal), Chris Bright (HoL Physical Education and Health), Delwyn Argar (Minute Secretary).

**Apologies**

Nil

Karakia and Waiata – Lead by Derek

**Election of Board Chair**

Stephen Parker vacated the Chair to James Thomas for the election of Board Chair for 2015. Craig Caminos nominated Stephen Parker as Board Chair, seconded by Grant Dabb. No further nominations were made. Nominations closed. Stephen Parker returned as Chair.

**1. Conflict of Interest**

Nil

**2. Minutes of the Previous Meeting**

Motion:

“That the minutes of the previous meeting held on 10 December 2014 are accepted as true and correct, with one minor correction to *time moved out of committee* changed to *8.45 pm*”.

Moved: Stephen Parker

Motion Carried:

**3. Matters Arising from Previous Minutes**

Grant Dabb gave an overview of the Lighting footprint. This includes 37 CCTV cameras around the school fitted with LED lights that give high resolution images. This is in process through Armitage. The lighting plan from the top carparks to the Auditorium/Gym area has yet to be completed. Both projects are covered by MoE funding.

Blue Skies – to be passed to the Future Facilities Group.

IES – The proposed group of Whangaparaoa College, Orewa, KingsWay and Mahurangi does not meet the MoE criteria. Other possible options are being considered.

Stephen has asked James to investigate having our zone extended to the motorway. This may mean the Whangaparaoa College and Orewa College zones cross over. This will be discussed in a meeting with Orewa College's principal, board chair and Whangaparaoa College's principal and board chair.

#### **4. Correspondence**

Inwards: Nil

#### **5. Principal's Report**

Noted: Should read NCEA Results 2014, in brackets (2013)

*Tracking/ Monitoring of Academic Achievement.*

Robyn Brownlee Deputy Principal gave a report showing how learners are being tracked both academically and pastorally to establish a holistic overview of each learner.

Chris Bright showed how the PE & Health Department track achievement and how they work collaboratively as a department to formulate good practice and enhance their learners' achievement.

*Pou*

It is likely that the Pou will be taken down and shipped back to the Prison for restoration.

*Annual Plan*

After consultation with both staff and Board, the Annual Plan is almost complete, waiting on official data to measure NCEA Outcomes. Reporting of the Annual Plan to the Board will be achieved by Heads of Learning attending Board meetings and reporting on their departments. In addition James will report on Achievement in his Principals Report each meeting. He will produce a plan, to show how progress is made in a number of areas that relates to 'Know and Grow Our Learners' and 'Develop and Support Our Staff'.

#### **4. Finance Report**

Cheques over \$2,000.00 for November 2014 presented.

#### **5. Property**

Both the Property and Finance Committees have approved upgrading and moving the current Tuck Shop and creating an extra storage space by using \$90K from Board funds.

#### **4. Personnel**

Nothing to report

#### **5. Discipline**

Nothing to report

#### **6. General Business**

In future the Sports Group will be listed with other Committees.

The Health Proposal will be discussed at the next Strategic Meeting, documentation will be sent out prior.

Stephen Parker, Chairman \_\_\_\_\_

Meeting Closed at 8.55 pm

Next Strategic meeting **Wednesday 11 March** 2015 at 6.30 pm

Next Board meeting **Wednesday 8 April** 2015 at 6.30 pm