

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees held on
Wednesday 10 June 2015 at Delshaw Ave Whangaparaoa
Commencing at 6.30 pm**

Present

Stephen Parker, Ben Creevey, Mike Enright, Stephanie Muller-Pallares, Gillian Steele, Craig Caminos, Derek Middleton and James Thomas (Principal).

In Attendance

Tim Rea HoL Social Science, Delwyn Argar (Minute Secretary).

Apologies

Grant Dabb, Berneece Tait

Karakia– Lead by Derek

1. Conflict of Interest

Nil

2. Minutes of the Previous Meeting

Motion:

“That the minutes of the previous meeting held on 15 April 2015 are accepted as true and correct.”

Moved: Stephen Parker

Motion Carried:

3. Matters Arising from Previous Minutes

- James has replied to Kim regarding the Enhanced Student Health Services, advising of the Boards decision.
- There have been 10 applicants for the Sponsorship Fundraising position that was advertised. In the process of making a short list.

4. Correspondence

Inwards: Nil

5. Principal's Report

Tim Rea HoL of Social Science shared how the Social Science Faculty engage learners with their learning and ensure their academic success. He also conveyed how his department engage in a high level of PD, which has a focus based on the School goals and a faculty survey. This was a very informative and robust presentation.

At a future meeting James would like to take the Board on a walk to the Pou and explain the meaning of the carvings.

James and the SLT have a very successful 'stocktake' day. Margret Bendall facilitated the morning session, which set the foundation for a very productive afternoon.

James, and Jason will be away on a Marketing trip for 2 ½ weeks, commencing 24 June, through to 12 July. Visiting Agents and Schools in Thailand, Korea, Vietnam and Japan.

James congratulated all the staff and learners involved in the Music Fest, on another very successful show case of our learners.

At Risk Learners; A question was raised regarding the Driving Course that is offered to these learners. This is a way of the learners obtaining more credits whilst learning a skill. This is mainly offered to at risk learners.

It was requested that more data be available on Tracking/Monitoring Academic Achievement. James will ensure this is presented in future.

Truancy: The Truancy Service funded by the MoE is flawed and cannot be relied upon. The local principals are working together to try and get this improved.

6. Finance Report

Cheques over \$2,000.00 for March and April 2015 presented.

Stephen noted that the April Report is in a different format due to the change to the new accounting package 'Zero'.

Motion:

"That the Board of Trustees move to ratify the Balance Sheet Budget for 2015"

Moved: Craig Caminos

Seconded: Derek Middleton

Motion Carried:

Stephen commented that he was happy with the Audit, there were a few items that were raised, but nothing that the Board were not aware of.

Motion:

"That the Board of Trustees move to ratify the Audited Financial Statements for the year ended 31 December 2014"

Moved: Craig Caminos

Seconded: Ben Creevey

Motion Carried:

7. Property

5 Year Property Plan: Notification from the MoE that they are now taking responsibility for the repairs to the Gym, and STA block. This means funds can now go back into projects that were included in earlier versions of our 5 Year Property Plan. The Board are expecting Version P of the 5 Year Property Plan to be accepted by the MoE and will be signed of next week.

8. Policy

When the policy committee are revising the School Social Media policy they will consult with Lisa White, Ginni Wootton, and Stephanie Muller-Pallares.

Motion:

"That the Media Contact Policy be approved with the change from 'Chairman' to 'Chairperson'".

Moved: Derek Middleton

Seconded: Stephanie Muller-Pallares

Motion:

"That the Timetable Policy be approved".

Moved: Derek Middleton

Seconded: Ben Creevey

9. Sports Council Report

Areas for improvement and progress are being addressed. Planning for 2016 will get underway in Term 4. There are ideas about how to best support and encourage volunteers.

Moved into Committee at 8.35 pm for the Personnel & Discipline reports

Motion: *“That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students/staff.”*

Moved: Stephen Parker
Motion Carried

10. Discipline

11. Personnel

The Board moved out of Committee at 8.47 pm.

12. Zone Discussion

The Board all agreed that the Whangaparaoa College Zone needs to be increased. Discussion was had as to the best way forward.

Resolution:

“That the Board propose the new zone will essentially add the Stillwater, Silverdale, Millwater and Red Beach areas to our current zone. It will follow the northern coast of the Whangaparaoa Peninsula towards the west and follow the Orewa River to the Northern Motorway. From there it will head south past the Silverdale Interchange to the Wilks Rd over-bridge, and then to the east incorporating 1910 East Coast Rd and all properties to the north. From there it will run across rural land, excluding addresses to the south on Jackson Way, Haighs Rd, Okura Rd and any of their side roads. All Stillwater addresses (ie, properties on Spur Rd and all addresses accessed via Spur Rd and Duck Creek Rd) are included. When the boundary meets the Weiti River just south of Stillwater our zone will then follow the northern shore of the Weiti River and follow the coastline to the east and right around the peninsula.”

This will be perused with the MoE and progress will be reviewed at the next Board meeting.

13. Creative Common

It is common practice for teachers to create resources and then share with these with other schools. Officially these resources are the property of the Board of Trustees.

Motion:

“The Board delegates the decision making and responsibility for formalising the Creative Commons to the Principal”.

Moved: Stephen Parker
Motion Carried:

14. Grants

The proposed applications for the Trillian Trust, Pub Charity and Harcourts Foundation were accepted.

Motions:

“It was agreed to apply to the Trillian Trust for \$3,760.80 towards the cost of uniforms, van hire, entry fee and accommodation for Senior Boys Basketball team to attend NZSS 2015 Premiership Tournament in September 2015”.

Moved: Ben Creevey

Seconded: Gillian Steel

“It was agreed to apply to Pub Charity Limited for \$1,240.17 towards the cost of tournament tracksuits and warmup tees for Senior Boys Basketball team to attend NZSS 2015 Premiership Tournament in September 2015”.

Moved: Mike Enright

Seconded: Derek Middleton

“It was agreed in principle to apply to Harcourts Foundation for \$961.40 to purchase VEXIQ Starter Kit's with controllers to encourage and help the girls team compete at the VexIQ National's”.

Moved: Derek Middleton

Seconded: Stephanie Muller-Pallares

James to speak to Colin regarding the wording of his application to make sure he includes “Community Impact”.

Stephen Parker, Chairman _____

Meeting Closed at 9.45pm

Next Strategic meeting **TBA**

Next Board meeting **Wednesday 12 August 2015** at 6.30 pm