

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees held on  
Wednesday 10 August 2016 at Delshaw Ave Whangaparaoa  
Commencing at 6.30 pm**

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**Present**

Stephen Parker, Craig Caminos, Ben Creevey, Heidi Parlane, Tim Rea, Gabrielle Martell-Turner, Marara Schreurs, Grant Dabb and James Thomas (Principal)

**In Attendance**

Lisa White (Deputy Principal), Caroline Butland (Minute Secretary)

**Apologies**

Mike Enright, Luiz Paganelli, Delwyn Argar

1. **Karakia** - Lead by Marara  
**Waiata** - Lead by James

2. **Conflict of Interest**  
Nil

3. **Ratification of Electronic Votes**  
Co-option of new Board members

Moved: Tim Rea  
Seconded: Craig Caminos  
Motion Carried

4. **Minutes of the Previous Meeting**  
#9 line 2 change disused to discussed - Craig

Motion:

"That the minutes of the previous meeting held on 15 June 2016 are accepted as true and correct".

Moved: Stephen Parker  
Motion Carried

**5. Matters Arising from Previous Minutes**

- Questions arising regarding recent BoT elections:
  1. How many votes were received?
  2. Should we use Survey Monkey to ascertain:
    - Did they vote?
    - If not, why not?
  3. Low voting numbers could be due to:
    - don't know who to vote for
    - everything's okay so no need to change
    - not happy with situation so won't vote
  4. Should a question regarding BoT elections be added to another survey prior to election time?
  5. Would an information evening prior to election help? At the information evening before the previous election, only one person turned up.
  6. The response seems to be low around the country – James to check the percentage of voters at the Principals meeting and get ideas – it is different or regular (WIP)

7. This data can be used to compare to the next elections
8. Self-review of elections

## 6. Correspondence

Inwards:

Nil

Outwards:

Nil

## 7. ERO

- SLT and Stephen Parker met with Kelli from ERO last Friday
  - The meeting was positive
  - Kelli commented how passionate everyone was about WGPC
  - Noticed lots of student agency
  - Next Monday at 6 pm BOT and ERO have a catch up
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- A question was raised about the material and process relating to ERO but they haven't asked to meet with whanau.
  - Learners have been identified if they are at risk of not passing / achieving.
  - Maori learners shared positives and good points at a recent hui. Lisa shared Maori achieving as Maori – what's good for Maori learners is good for NZ European learners but not necessarily the other way round. Tataiako and Ka Hikitia.
  - There is Maori PD available for Staff a few times a term.
  - Possibly look into Korean session for staff.
  - A suggestion was made that it would be nice to see more Maori around to give those learners a sense of belonging – on our website, posters etc.
  - Our new school vans have Ngatahi, Whakapono, Tutuki on them
  - More Te Reo is being used at assemblies.
  - Small steps are good – better than not having the heart of Te Reo – not tokenism.
  - Website possibly available in all Te Reo and all English – not just some words.
  - MOE goal for Level 2 is 85% 18 year olds achieve Level 2 by 2017.
  - Previous Maori program was better – not enough Maori learners. When the Principal leads with Maori, we get the best results.
  - Some can take small steps – others kia kaha, give it a go.
  - Acknowledgement given – people for people – each doing what they're comfortable with.
  - Once some start using Te Reo, others feel more comfortable. We're not doing this to tick ERO boxes, it must be done because you want to – not an appearance of tokenism or tick boxes.
  - We're already doing everything ERO wants us to do so no panic.
  - Good steps are being taken.
  - James is passionate about Te Reo – even teaching Maori to 3 Year 7 classes – ERO were most impressed.
  - Is language an option across all the year levels? Years 10-11 need more learners to take Maori. French is dropping in numbers taking it.
  - Year 7 and 8 – all year 7's do Maori. Kapa Haka is growing and it's hoped they'll follow through to senior levels.
  - Big Kapa Haka – Maori achieving as Maori.
  - There are possible credits to be earned.

- Promote that Maori can help with jobs etc and help them find pathways.
- Possibly check careers / see if they show any strengths in years 7 and 8 and grow those strengths.
- Structure required so that vocational / some subjects don't fall away.
- ERO are here to work with us – for the learners – not here to trip us up.
- ERO documents handed out are good and clear.
- We could use ERO information and put it into a brochure and remind people who we are and what we offer.
- Awesome documents – will we know how tweaks/initiatives have caused improvements/impacts?
- We should do a measure and find out where learners get credits from.
- RTLB got funding from Masons – several thousand dollars to fund external mentors for Year 12 Maori learners to get them over the line.
- A pilot project is being manned then feedback given using SEEL method – pre testing and post testing to make it measureable.
- It was noticed that the ERO documents showed what was being done to help below average learners succeed – do we have a GATE program? In 2015 Year 7 and 8 GATE was extended outside the classroom – coding which includes learners from other schools, GATE problem solving and differentiated program.

## **8. Principal's Report**

### *Internationals*

International numbers are growing faster so we're earning more. Should we be looking at putting fees up?

### *School roll*

Our numbers have crept up slowly and despite learners having left, our roll is slightly higher than in March. There are more Year 6's around. Stella Maris will be losing their Year 7 and 8's. Silverdale Year 7 and 8's come here for Tech. We've gone from 6 over to 7 teachers over.

The question was asked: When will we need to share classrooms and work spaces? When do we start to panic that our roll is getting too big?

How do we scope out needs vs possibilities – place this on the Property Agenda

We need to start working on numbers with the growth happening.

How big are Stella Maris' Year 7 and 8 group? THO to find out.

Gabrielle Martell-Turner asked for info on Community of Learning.

### *PPTA/NZEI*

Taken action – proposed funding plan – global funding

Review of possible funding systems.

Decile system to go.

## **9. Finance Report**

Correspondence needed during Term 3 to get more fees paid

Uniform change suppliers – cost, easier and better – on line store. Contract duration is about 5 years.

Cheques over \$2,000.00 for June 2016 were presented.

## **10. Property**

As read

## 11. Health & Safety

As read

## 12. Personnel & Discipline

Moved into Committee at 8.39 pm for the Personnel & Discipline reports

Motion: *“That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students/staff.”*

Moved: Stephen Parker

Motion Carried

The Board moved out of Committee at 8.49 pm.

## 13. General Business

James thanked the Board for their support.

The focus of the next Strategic Meeting will be reflecting on cyber bullying.

James asked which Board members would be interested in Strategic Planning with him, Craig and Ben are keen.

Stephen Parker, Chairman \_\_\_\_\_

Meeting Closed at 9.02 pm

Next Strategic meeting **Wednesday 14 September** at 6.30 pm

Next Board meeting **Wednesday 12 October** at 6.30 pm