

Whangaparāoa College Board meeting via Google Meets Wednesday 20 April 2022

Present: Steve McCracken, Tim Davis, Ian MacLeod, Jessica Washer, Charlotte Jones, Marina Vaha, Craig Caminos

In attendance: Anjie Savage (ERO), Caroline Butland (minute taker), Graeme Williams (DP), Dan Barrett (observing)

1. **Karakia** - Jessica
2. **Opening from the Chair** - strategic meeting, welcome to Anjie Savage (ERO)

3. **Apologies / Conflict of Interest**

Apologies: Derek Middleton, Heidi Parlane, Ben Creevey,
Conflict of interest - nil

4. ERO

Anjie Savage, our evaluation partner, shared a slide show regarding ERO which includes their focus on student outcomes and wellbeing for learning. Steve has a copy of this slide show which will be shared with the Board. ERO is grounded in Te Tiriti o Waitangi. They have moved away from event based reviewing and are working collaboratively with and alongside schools to use evaluations to support schools in their ongoing improvement journey as well as ensuring equity and excellent outcomes for all learners. ERO wants to support continuous improvement and get best outcomes for our learners. ERO operates a 3 year cycle which runs alongside each school's strategic plan. The reporting is co-constructed by ERO and the school and is only published once the school has approved the report. Board Assurance Statement and International Students Information for Schools documents will be completed with baseline information by the school. Each school will be reporting against their own improvement journey. ERO are hoping to get the WGP College report done by the end of Term 2. This process has already started. The Board need to complete the Board Assurance Statement (BAS) and sign it off - send this to Anjie electronically, there is no need to send large amounts of supporting information or documentation. Anjie will then have a narrative hui with Steve, a representative from the Board and any SLT and Board members who'd like to attend. Onsite checking and documenting will all be part of the public facing profile. BAS - compliant, brief report on international students and the care that they receive etc.

After the report is published, the focus will be on internal evaluation and building internal evaluation capabilities. Anjie will then work alongside us and is available for PLD, collecting data with an external lens etc.

ACTION: Ian to ensure the BAS is completed and signed off.

The following documents were shared with the Board for prior reading:

- School Improvement Framework
- Preparing to complete the Board Assurance Statement - Information
- Te Ara Huarau BAS - Self-Audit Doc - January 2022
- Guidelines for Board Assurance Statement - January 2022
- Te Ara Huarau - International Students Information for Schools

5. Previous minutes

- Approval - (remove Board document hyperlinks - just make reference to them being shared) With those changes, the minutes are approved.

ACTION: Caroline

Moved: Steve

Seconded: Craig

Carried

- Matters Arising - hyperlinks mentioned above
- Review of actions - **ACTION: All** review the board manual link from, and complete any actions directly assigned to you in the document (brief bio) Craig
- External exams and the view learners have around them - this will be part of our curriculum review during Term 2, also checking in with 2022 L3's for their view on our changes made to L1. We could check in with Anjie on any other schools that do L1 differently as part of ERO review.
- Board skills matrix - Ian and Heidi have been working on this and a copy will be added to our WGP Board Google Drive. This will be used to review skills of each board member and allow targeted PD. We can then see if there are any gaps on the Board and co-opt if needed. **ACTION: Ian** to share the document via slack for **ALL** board members to complete.
- NZSTA Hautū Tool - **ACTION: Steve** will add a presentation to Slack. This is a self-review tool for Māori success. We will work through this tool as we progress our strategic objectives and the tool outputs will help guide us on our actions to 2023.

Decisions / Resolutions:

Proposal to remove Covid Vaccine Mandates

The Board is happy to remove vaccine mandates from our school policies. All in favour. We need to update policies where necessary. SLT to review if there are any specific areas/roles in the school which may warrant retaining vaccine mandates and then review this critically using the WORKSAFE guide. We're meeting with WVSS early in Term 2 to inform them of our approach and ensure we are aligned in this regard.

Principal's Report

Moving to Orange - we are meeting early next week so we can advise the community on our Covid expectations and what school will look like for Term 2.

SLT have done a huge amount of work to develop their working relationship and are collaborating well.

Lockdown on the last Wednesday of Term - Steve gave an overview of the incident and any lessons learned.

Property Master Planning (see Slack for details)

The MoE has approved plans for the school for 3200 learners. The MoE will now provide the Education Consultancy group CORE to construct an education brief in collaboration with us. This report then goes to a tender allocation process for consultants to master plan the school. They will then work with the property committee before the budgetary round. We will have 6 classrooms in the 2023 budget round and 6 in the 2024 round. Do we need to have a wider redevelopment subcommittee of the board to provide sufficient overview and input - for the construction project and learnings? Getting master planning right is key while we can have our say - learner voice and teaching staff voice will be obtained by

CORE Education. Property committee to continue reporting on progress and advise of any additional targeted actions or support needed to ensure that we get the best outcomes.

6. BOT Workplan

- Strategic review progress to plan

a. Te Tiriti o Waitangi

P1: Steve will send through the 2 PLD presentations. When meeting staff to renew teacher registrations, the interest of teachers in Te Ao Māori is noticeable. The next step is to measure this success. The ERO review with Anjie could be utilised to improve this aspect of our strategy.

P2: The school looked at the values we came up with as a Board last July - Āhukatanga WGP is aligned and being rolled out across the school.

P3: Policies are being aligned.

b-d. Confirmed NCEA results review / Māori Achievement / Pasifika student focus

We need to do some serious work to improve our results. The Board has been provided with the same list of reasons why our results are below par for a number of years now and it is clear that little has changed and we need to do some things differently. It was noted that the reasons given for low results were all pointing to the students and not to curriculum delivery or teaching methods. It was questioned if the over use of devices has had an impact on our results?

The current Curriculum Review needs to ensure that we are getting the basics right. The Board is concerned with the NCEA performance of the school and the lack of significant improvement. Steve has been asked by the Board to apply the resources needed (within reason) to get this right and advised that the Budget could be increased if necessary. Steve will update the Board, monthly, on the progress of the Curriculum Review and recommendations.

It was suggested that we should be quite open in our response on our NCEA performance in our ERO Board Assurance Statement which will trigger further support from ERO to help us improve.

e. Alumni

Steve gave an overview, information in the board pack is taken as read.

- **Items for the report on progress to community/stakeholders**

Property Master Plan Work with the MoE - predicted to grow to 3000+

Significant curriculum review in Term 2 - focusing on the basics of teaching and learning - we want our learners to do better. (Good teaching is the ability to develop each and every learner in your class.)

ERO review with forward-facing review - processes started

Hired 2 people to align with strategy - directly deliver

Engagement with our local Marae to identify our local Tikanga Maori

Additional counsellor employed - we're going above and beyond what schools do in that space.

ACTION: Ian to send draft to Steve and Board members for comment before communication is sent to our community.

7. Correspondence

- inwards - re Kāhui Ako/Community of Learning. Noted - letter to confirm leadership model of the 4 Principals being co-leaders.

8. Closing

Confirm actions recorded

Next meeting date - Wednesday 18 May

9. Karakia / Farewell Jessica

Meeting closed at 9.02 pm

Ian MacLeod, Board Chair _____