

Whangaparaoa College Board meeting - 18 May 2022

Present: Ian MacLeod, Steve McCracken, Marina Vaha, Ben Creevey, Charlotte Jones, Tim Davis, Derek Middleton

In attendance: Caroline Butland (minute taker). Graeme Williams (DP), Erin Lowry & Melinda Bayes-Powell (Curriculum presenters), Dan Barrett (visitor), Kat Porter (visitor)

Karakia - all

Opening from Chair

Apologies: Craig Caminos, Jess Washer, Heidi Parlane

Conflict of interest - nil

Curriculum brief: Pod

Erin shared a presentation and information regarding the Pod. There is a timetable clash with some subjects so some learners have opted out. The Pod ties in well with the Nelps. Giving our learners what they need to be successful is key.

We're trying to work on Junior passion projects. There are learners who need something different to the traditional curriculum. The Pod has been great for learners who battle with anxiety.

Previous minutes:

Accurate - **Moved:** Tim Davis

Second: Marina Vaha

Matters arising:

H&S - now next Tuesday 24 May due to bereavement

Board manual - almost complete

Board PD framework - now board skills matrix - NZSTA have PD available, members are encouraged to attend these

Kāhui Ako Boards - to meet after elections, likely in November

H&S working group - terms of reference, volunteers to sit on the committee: Ian, Derek, Steve, Charlotte, Marina. Hoping that the working group is no longer needed by the end of the year. The first meeting will be held a week after the H&S Audit. Steve to find out when the report will be out.

BAS for ERO - Ian and Steve to sign the document to agree that we're meeting all legal requirements. No areas of non-compliance. Areas for improvement have been identified on the document. Board happy for Ian to sign the BAS. All in favour.

Principal's Report:

Positive but busy start of the term. Communications to learners and families to reestablish expectations - as we 'restart' the school after all the Covid disruptions. Making sure we're all on the same page.

Attendance is a concern. We're monitoring the Covid situation daily - a number of staff and relievers are currently unavailable.

Curriculum Review is going on at the moment.

Many highlights, including camps, extracurricular activities, sports etc.

International students are starting to join us again soon.
Steve gave an overview of BoT Action Plan Progress Update

Grant Request

To the Akarana Community Trust for the purchase of new basketball uniform, equipment and wages for a basketball coach.

Agreed: **Moved:** Ian MacLeod **Second:** Derek Middleton

BOT Workplan.

Deep Dive - Hauora

Policy compliance

Bullying & Harmful behaviours

ACTION: Steve to liaise with Gail re BPRAG - when it's starting and report back to the Board.

Child Protection Policy - have policy, it's working and being applied.

BPRAG - as above

NCEA Change Package - Graeme gave an overview of the change package.

MoE have made Staff Only Days available for staff to work through the changes.

The Change Package is a vehicle to help us be more flexible.

ACTION: Steve The Board would like updates from the Curriculum Review team at each meeting. Steve/Jason. Concern from the Board - Curriculum Review needs to be done right. Put it on the agenda for the next few meetings.

Schools Planning and Reporting

The Board are reluctant to send a survey to the community as we'll be asking them for feedback on the Curriculum Review soon.

Board members who are parents of the school can do the survey under #3.

Master Planning

An Architectural team and an Education team joined us for master planning meetings. They will feed a report back to MoE.

We currently have 86 teaching spaces and are planning for a school of 3100 learners.

First stage - identifying needs around the school, surveys, testing voltage boards etc. Geotech done.

Site plan - they will recommend where buildings should be placed in the future. This will need to be approved in principle by the MoE.

Education side - depending on the Curriculum Review, where's the need, specialised classrooms may be built if they are priority.

6 teaching spaces will be added and in 2024 an additional 6. Combine those 2 and add in 12 spaces. We are not increasing our current footprint.

Education brief hopefully finished by the end of the term.

Fortnightly meetings will be taking place for the next while.

Concerns from Steve - the amount of time this will take for the meetings, planning etc. Extra workload on some.

Succession Planning - for the Board

Committees to look at work going on in committees - ensure anything needing to be passed on is passed on so it can be picked up after the September elections.

Finance

Looking good

Property

The master plan above was the main topic - covered earlier.

Discipline

Moved into Committee at 9.10 pm for the Personnel and Discipline reports.

Out at 9.12 pm.

Motion: "That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students/staff."

Correspondence inwards

Masters Proposal request from Chhaya Acharya - the Board approve

Sabbatical request from Tim Rea - the Board approve

Karakia

Meeting closed at 9.15 pm

Ian MacLeod, Chair _____

Next Business meeting

Wednesday 15 June 2022 at 6.30 pm

Next Strategic meeting

Wednesday 20 July 2022 at 6.30 pm