

WGP College Board meeting 17 August 2022

Present

Ian MacLeod, Steve McCracken, Jess Washer, Tim Davis, Derek Middleton, Charlotte Jones, Marina Vaha, Craig Caminos

In attendance: Caroline Butland (secretary), Sharon Duley (HoL), BJ Wilson

Apologies - Heidi Parlane, Ben Creevey

Karakia - All

Conflict of interest - Nil

Curriculum Review

Jason shared the update from the CR team - Jason is happy that the project is on target. Voice collected is being validated to ensure the correct information has been captured. Workshops are ongoing.

Curriculum Brief

Maths - Sharon shared the staffing challenges of the Maths department. Schemes are in place so that relievers/long term relievers can pick up the information and teach Maths, even if they're not a Maths teacher. Exams are external, the course pathway was shared - which strands of Maths learners need for their chosen path. There's a Priority Learners document that is updated regularly, after assessments. The 'A Fraction More' programme supports teachers to be able to extend able learners. The Maths faculty would like to enter learners into exams when they're ready, at the level they're ready for. Tutorials are run every lunchtime - senior learners help out too - tuakana/ teina. These are well attended. Able learners are well supported by co-curricular activities. Sharon would like to see the culture of the school changed so that learners don't just take the easiest path, they need to be challenged and reach their potential. There should be end of year exams for Year 10 and above. Sharon suggests prerequisites are needed for some maths courses and that greater exam practice is needed in earlier years. This will help reduce exam anxiety and ensure students have the required revision and exam skills by the time they get to Year 12. Helping learners get numeracy falls to the maths department by default and is done during lunchtimes. Class results data shows which teachers need extra support.

Numeracy can be obtained in various subjects, not only maths. Numeracy is the application of numbers in everyday life eg: measuring, weighing, percentages etc. Teachers need to point out and make learners aware of what numeracy is in their subject.

Specialist Maths teachers at Year 7 can help the level of success moving up the Year levels, especially important with the currently seen very low level of mathematics coming from our primary schools.

Scholarship programmes start at Year 8. Mathematics is still compulsory at Level 1.

Matters Arising -

The Board wishes the school to be free to set prerequisites where appropriate and considered necessary to benefit student and teaching outcomes. Removing any previous restrictions that may have been placed (either formally or by practice/tradition) on the use of prerequisites. Ensuring that heads of learning retain discretion in the application of the prerequisites on a case/learner basis.

The Board wishes the school to be free to have learners sit exams at the level appropriate for their level of learning and understanding. This may involve learners sitting exams for standards beyond their current school year level and will require a plan to be in place for their continued development in the subsequent years (may be additional standards, scholarship or pre-university courses).

Previous minutes:

The minutes from the May meeting were Approved by Derek

Seconded: Charlotte

Matters arising: Nil

Review of Actions:**Principal's Report:**

Steve gave an overview from his report.

Highlights - school roll increased due to international students joining us - up to 51 in the first 3 weeks of Term 3.

L2/L3 pass rates - some learners have left before achieving their qualifications hence the drop in %.

Master Planning - a group of staff visited other schools last week. This is an ongoing piece of work.

Ian asked: Learning Support - what's actually happening, what's the progress? There's been a huge amount of work going on in the background by teachers for priority learners and special assessment conditions. **ACTION - Steve.**

EOTC - we are streamlining this process, bringing it into an electronic age to tick all boxes.

Deans and Pastoral care - there's been a reset of the school to instil expectations for learners and staff as well as behaviour etc.

By the end of Term 3, every Year 8 will have a HEeADSSS assessment to allow more needs to be identified and addressed. *(HEeADSSS is an acronym for a comprehensive psychosocial assessment tool identifying risk and protective factors, and assists health professionals formulate a plan in partnership with the young person.)*

Cristian has been working with the Curriculum Review team regarding different ways of using technology.

Support staff had Google PLD yesterday.

Enrolments are ticking along. Staffing and recruitment for 2023 has started.

Action Plan and progress update:

Steve shared the updates

BOT Workplan**Enhanced curriculum funding**

Funding deficit hasn't happened this year.

We're looking at different ways for the school to be used for community education - talks have just started.

International students' business plan was looked at but Ian requested the narrative. Craig has offered to provide a business plan outline and/or help as necessary.

ACTION: Steve to ask Ginni and Jason for the International Business Plan, with the help of Ian and/or Craig if necessary.

Policy - report on delivery of funding

Financial management - Auditors and the finance committee keep a close eye on financial management.

Entertainment and Gifts - nothing in the register.

Theft and Fraud - Ian has to sign off on expenses, credit cards etc.

Allocation of Management Units - review done at the start of this year to reduce level of risk. Allocation is consistent. Deans requested more time as the year levels are getting larger and too many learners to look after for one person. This is being looked at.

Funding - all happy

Board manual - this is finalised and will be used for the new Board. Craig shared the board manual with Caroline to put in the WGP BoT Shared Drive.

Property:

Tim gave an update.

Marina mentioned that there are some property issues in our school Marae. **ACTION: Steve to look into this.**

Finance: nothing significant to report.

The Board moved into committee at 8.53 pm and out at 9.09 pm

DISCIPLINE & PERSONNEL were discussed

Health & Safety - the committee has had their first meeting. Good discussions. Board members need to advise what reporting they want from the school to that committee. **ACTION: Caroline to add to the agenda moving forward.**

Inward correspondence -

The board requests that Debbie advise what she will do with all this knowledge learnt on sabbatical? Ian proposes that we support the request - all agreed.

Next meeting - 21 September 2022

Karakia - All

Meeting closed at 9.20 pm.

Ian MacLeod, Board Chair _____