

## WGP College Board meeting 21 September 2022

### Present

Steve McCracken, Jess Washer, Tim Davis, Charlotte Jones, Ian MacLeod, Derek Middleton, Sam Ereckson, Craig Caminos

**In attendance:** Caroline Butland (secretary), Tim Bayes-Powell (HoL), Graeme Williams (DP), Jason Pocock (DP)

### Apologies -

**Karakia** - All

Steve welcomed everyone.

### Election of Board Chair

Steve asked for nominations and Ian was elected as Board Chair - all in favour. Ian duly elected.

**Conflict of interest** - Nil

### Curriculum Brief

Tim gave an overview, including successes, work-ons, areas of concern etc in his curriculum area which includes Health, Physical Education (PE) and Outdoor Education. PE and Health are compulsory in Years 8-13 and an option available to Year 11-13 learners, Outdoor Education is only available to Year 12 and 13 learners. The team reviews the content of their courses after they've chatted to our school nurse, regarding what's topical and what will assist with learners. Learner choice has been introduced into the senior Health and Physical Education programs, as well as a lot of the junior units. Teachers have seen greater engagement by allowing learners to take on more control and responsibility of their own learning.

### Curriculum Review

Jason shared an update on the Curriculum Review - what they've done, schools they've visited - in person or virtually. The next day and a half will include workshops to discuss pilots, learners sharing their views on ideas and suggestions from the Curriculum Review team. The team is on track and excited now that they've collected data, to plan what's next.

### Previous minutes:

The minutes from the August meeting were Approved by Steve

Seconded: Tim

### Review of Actions:

- Plan for exams - learners can now do NCEA L1 at Year 10. More Year 11 learners are sitting exams now - too many exams means they miss out on class time. 25% have done more than 1 exam. Numeracy starts in Year 10 to try and get numeracy for Level 1 - they also have Year 11 to achieve this if unsuccessful in Year 10. Everyone is doing an additional Level 1 practice exam in November (external paper run by us). **ACTION - Steve** to review the strategy around the taking of exams.
- Incentive to attract and retain staff - Government announced funding to help schools with this. We will have graduates training with us next year. **ACTION: Steve and Craig** to connect re marketing plan to attract and retain staff.
- Learning Support - the linked report was looked at. Next Steps - **ACTION - Steve** Of the 300 learners we expect for Year 7 next year, we know approximately 100 will have learning support needs, a fair proportion of this will be behavioural. The Board asked management to report back

with more detailed information on what these needs are and the strategy for coping with these needs. The Board doesn't necessarily want recommendations on the structure of the Department i.e. how it will look. Although, if part of the strategy includes structural considerations, then - yes - they want to hear that as well. It's critical the Board take a front footed approach to the increasing needs of junior years, and that's what they want to hear.

- International Business plan seen by the Finance Committee - this will be presented to the Board at the end of the year for sign off.

### **Principal's Report:**

Steve shared a few points from his report.

### **Action Plan Progress Update:**

Steve shared a few updates - **ACTION - Steve** to update the document to match the number of 'Status' and 'What to do' entries.

### **BOT Workplan**

**Unique Character** - Steve gave an overview of the report. Our Enviro Group is small but very active, led by Maria Sinclair. They are doing an amazing job around our school.

**NCEA Progress Review** - there's a big co-ordinated effort from many to help get learners over the line. We've had a larger than usual group of learners leaving us throughout the year - either to jobs or other pathways. Attendance is an issue. Learners leaving without gaining their Level 3 will affect our results.

**BPRAG Learner Behaviour** - Davina is working with the Learner Hauora Committee. **ACTION - Steve**, recommendations from this for next year.

**Board task checklist** - Copy of Board manual - **ACTION - Caroline** to send to Sam (& co-opted members). **Also add them to Slack.**

Five members were elected to the Board. Ian recommends that we co-opt Marina and Kat - all in favour. Also, Ben Creevey and Josh Sanford - all in favour. **ACTION - Steve** to call these four people.

**Property:** We are looking at mowing contracts due to the incline on the banks and physical resource - our Property team is short and we're battling to recruit.

**Finance:** Donations - we are working on the Kindo system but battling to load different amounts for older and other siblings.

**Health & Safety** - the committee has had 2 meetings and sorting the list per Priorities. Recording, analysis and incidents of accidents near misses etc - we are working on processes to happen along with PLD and training for staff. Good progress has been made after the 2 meetings.

**The Board moved into committee at 9.42 pm and out at 9.49 pm**

**DISCIPLINE & PERSONNEL were discussed**

Next meeting - Wednesday 19 October 2022

**Karakia** - All

Meeting closed at 9.55 pm

Ian MacLeod, Board Chair \_\_\_\_\_