

Present

Steve McCracken, Ian MacLeod, Tim Davis, Derek Middleton, Sam Ereckson, Craig Caminos, Kat Porter, Josh Sanford, Marina Vaha, Ben Creevey, Charlotte Jones

In attendance: Caroline Butland (secretary), Shannon Enright (HoL), Jason Pocock (DP)

Apologies - Jess Washer

Karakia - All

Conflict of interest - Josh, previous Director of CYC but no longer involved. All in agreement that it's okay. If/ when necessary, Josh is happy to leave the room.

Curriculum Brief - Arts and Languages

Shannon presented a report about her faculty which comprises Drama, Dance, Music, Visual Arts, Te Reo Maori, French and Chinese - all of which are option subjects. A video snapshot depicting a day in the life of the faculty was enjoyed. Faculty goals and results data were shared - 2022 has improved on 2021. The faculty are working on making whanau aware that there is a pathway in this department with Level 3 approved NCEA subjects and they are equal to other subjects across the school. A course can be focused and chosen due to the number of options available. The credits weigh the same as other subjects and literacy can be gained in this faculty's subjects. Teachers from the Maori department support the others and provide a safe space to learn. UE approved. Numbers for next year have improved. Performing whenever possible be it at assembly, MK etc, not waiting for special occasions

How can the Board help: more time for departments which have only 1 teacher for planning, more classes available for classes where L1-3 are combined in one class to make up numbers. Expensive courses like photography - can we assist learners with reduced cost. Board, please come and visit and also support exhibitions, festivals, productions etc. We'd like to nurture the connection and keep it strong. There are various groups where learners can take part eg: choirs, bands, dance etc. Some groups are an extension of a class. This will encourage learners to continue in this faculty into the senior years. Itinerant music programme which is the most cost effective way for learners to learn an instrument. The Junior choir has been popular.

The Board has asked for a year planner of events that they can attend. **ACTION Steve** to share this.

Curriculum Review

Jason shared that the data has been accumulated and now is time to actually be delivered. Some things have been started and others that will start. Some things will not start. The picture shared in the Principal's Report was explained.

3 main focus areas - Culturally Responsive Pedagogy (CRP), Learner Agency, Personal Excellence. Start of 2023, information will be shared with our community and this needs to be repeated regularly. It has to be bold and people need to see a change.

Previous minutes:

The minutes from the September meeting were Approved by Craig

Seconded: Ian

Review of Actions:

- Learning Support - this Recommendation to the Board linked in the RoA is over and above the budget request. Steve will work on a document to share with the Board in February 2023 then submit this request to the MoE for more funding. Sum of this request is about \$170k p.a. This was not added to the budget discussion a couple weeks ago due to availability of those needing to meet. Discussion held and various options looked at. Decision will be made once the budget is looked at later in this meeting.

- Action Plan completed
- BPRAG now in Action plan under Hauora
- Exams at Level 1 - linked in
- Sport review - action point in the Action Plan - extra curricular activities to be defined. In the February 2023 meeting, a plan will be presented about Sport, Extracurricular and Performing Arts.

Principal's Report:

Steve highlighted a few points in his report. Guidance Report linked raised questions - counsellor case load, is Kim managing? Learners have been seen colouring in while waiting to see counsellors - why are they waiting if all counsellors are onsite? DP will work closely with our Guidance team next year to see how their time is used. Offsite visits should not be happening as the service is an onsite service. There are concerns around offsite visits. Policies from the Counsellors

ACTION Steve to ask Gail for a report regarding the following concerns picked up from Kim's report for the next meeting. Concern over control of learners who are with guidance counsellors, off site visits and workload over the other counsellors as well as running the team. A report on learners.

Action Plan Update

This was ambitious and well completed

Meeting dates accepted - Finance to be reviewed.

Curriculum review... policy - this has been updated, taking into account the curriculum review feedback.

- In Year 11, our aim is for learners to achieve 20 credits, including numeracy and external examination experience, in order to provide a foundation for NCEA Level 2.

Edit - Learners achieve a minimum of 20 credits - Caroline to update and upload onto website - email Craig to check first

Approve: Ian Second: Derek

Analysis of Variance - to be presented at February meeting

Annual Plan draft - approved in principle subject to measures being reviewed by ACTION by March 2023 meeting. (measures need to generate an outcome, having metrics.)

Learner Progress and Achievement 2022

We are tracking positively, hopeful after attendance at exams, these numbers should be accurate. Planned Initiatives are listed in the report.

Budget

Ian recommends that we approve the Balanced Budget for 2023. We are not prepared to review all the extra requests. New requests to be added and resubmitted. Remove line 10, add new learner support request. Circulate to the Board via Slack to approve. **ACTION** - Steve

Report on progress to community/ stakeholders

Reporting on CR at the start of the year, how well we've done on the improvement plan this year. **ACTION** - Steve to send info to Ian. Ian will share with Board members for feedback and additions.

Property: masterplan went to MoE Wellington branch tomorrow - meeting tomorrow to hear more. Steve will give feedback to the Board.

Finance: Have all sponsors of the Ball been contacted and advised that this was now a Quiz Night?

ACTION - Steve to follow up and also how much raised and where it will be spent. This needs to be added to the fundraising plan on the improvement plan.

Health & Safety

Tracking system in place for January next year. **ACTION** - Ian to look into H&S PD for Board members.

DRAFT

The Board moved into committee at 9.52 pm and out at 10.12 pm

DISCIPLINE & PERSONNEL were discussed

Next meeting - Wednesday 8 February 2023

This is Caroline's last meeting as she's resigned from WGP College. The Board thanked her for her work over the years and presented her with a gift.

Karakia - All

Meeting closed at 10.22 pm

Ian MacLeod, Board Chair _____