

BOARD AGENDA

Wednesday, 12 March 2025, 6:30pm

Whangaparāoa College Boardroom


WHANGAPARĀOA COLLEGE
 Together Believe Achieve Ngātahi Whakapono Tutuki

	Agenda Item	Detail/Papers (Hyperlinked)	Discussion/Resolutions Needed	Responsible	Time
1	Opening Karakia	Opening Karakia		All	5 mins
2	Opening from the Principal			Principal	
3	Apologies		Record	Principal	
4	Conflicts of Interest	Disclosure of Interests Register (Updated for 2025)	Confirm	Principal	
5	Faculty & Strategic Reports				
5.1	Hibiscus Hub Report	Verbal report	For information	Senior Sergeant Jon Williams	20 min
5.2	Trades Academy Report	Trades Academy Update - March 2025	Report to Board	Justin Lintern	20 min
6	Annual Board Requirements				
6.1	Election of Board Chair	Call for nominations	Confirm	Principal	45 min
6.2	Election of Deputy Board Chair	Call for nominations	Confirm	Chair	
6.3	Review Code of Conduct for Board Members	Code of Conduct for Board Members	Record	Chair	
6.4	Confirmation of Board Subcommittees	Subcommittees Schedule	Review and confirm	Chair	
6.5	Review of Delegated Authorities	Delegated Authorities List	Review, confirm and move approval	Chair	
6.6	Review Board Annual Workplan	Annual Workplan 2025	Review, confirm and move approval	Chair	
7	Principal's Report				
7.1	Principal's Report	Principal's Report - March 2025	To report against Strategic Goals and highlight areas of interest or concern. Board receives report.	Principal	20 min
7.2	2024 Analysis of Variance	2024 Annual Report	Review	Principal	
7.3	2025 Action Plan	Action Plan 2025	Review and confirm	Principal	
8	Decisions/Resolutions/Board Actions				
8.1	World Challenge Trip 2026 Proposal	World Challenge Trip 2026 (Cambodia) Proposal	Review, Move approval		5 min

9	Information / Risk						
	9.1	Finance	Finance Report - February 2025 2025 Budget Approval	Receive report Move approval	Committee Chair	30 min	
	9.2	Property	Property Report - March 2025	Receive report	Committee Chair		
	9.3	Policy	Policy Report - March 2025	Receive Report	Committee Chair		
	9.4	Health & Safety	Health & Safety Report - March 2025	Receive report	Principal		
	MOVE IN COMMITTEE						
	9.5	Personnel (<i>In Committee</i>)	Personnel Report - February 2025	Receive Report	Committee Chair		
	9.6	Discipline (<i>In Committee</i>)	Discipline Report - March 2025	Receive reports	Principal		
	9.7	Correspondence Register (<i>In Committee</i>)	Correspondence Register to 10 March 2025	Receive correspondence	Chair		
10	Previous Minutes & Actions						
	10.1	Approval of In Committee Board Meeting Minutes (<i>In Committee</i>)	IN COMMITTEE Board Meeting Minutes - 20 November 2024	Confirm as a true & correct record	Chair	15 min	
	MOVE OUT OF IN COMMITTEE						
	10.2	Approval of Board Meeting Minutes	Board Meeting Minutes - 20 November 2024 Board Meeting Minutes - 4 December 2024	Confirm as a true & correct record	Chair		
	10.3	Review of Actions	Listed below	Confirm status	Chair		
11	Any Other Business						
	11.1	Board Requested					
12	Meeting Close						
	12.1	Board Professional Development	Board PD Register	Permanent Agenda Item	All	10 min	
	12.2	Confirm date of next meeting	2025 Board Meeting Schedule Next Meeting: 9 April 2025 Note change to May meeting: 21 to 28 May	Confirm	Chair		
	12.3	Calendar of school events	School Calendar of Events	For information	All		
	12.4	Confirm actions recorded this meeting			Chair		
13	Closing Karakia						