

**BOARD MINUTES**  
**Wednesday, 9 April 2025, 6:30pm**  
**Whangaparāoa College Boardroom**



**Present:** Craig Caminos (CC), Davina Dean (Acting Principal) (DEA), Charlotte Jones (CJ), Derek Middleton (DM), Kat Porter (KP), Josh Sanford (JS), Charlie Teviotdale (CT), Nariah Tikinau (NT)

**Apologies:** Sam Ereckson (SE), Tim Davis (TD), Ian MacLeod

**In Attendance:** Rachel Boyd (Board Secretary)

Agenda Item		Action
<b>1</b>	<b>Opening Karakia</b>	
	Meeting opened at 6:33pm	
<b>2</b>		
<b>2.1</b>	<b>Apologies</b>	
	As noted above.	
<b>2.2</b>	<b>Conflicts of Interest Register</b>	
	No additions.	
<b>3</b>	<b>Principal's Report</b>	
<b>3.1</b>	<b>Principal's Report</b>	
	<p>The Acting Principal spoke to the report.</p> <p>The Board discussed the Hibiscus Hub report and the impact of the programme on the enrolled learners. The key for the board is that, should any of the enrolled learners come before the board for pastoral reasons, that Hub programme feedback forms part of the pastoral report. The DP Pastoral is looking at alternative ways to engage those learners on the current Engagement specific programme, including creative arts opportunities.</p> <p>Trades Academy Report noted. Progress is currently stalled as the school waits for responses from the Ministry.</p> <p><i>Motion: That the Board accept the Principal's Report</i>            - CC, KP, Carried</p>	
<b>3.2</b>	<b>Strategic Report</b>	
	<p>Acting Principal spoke to the Learning Pathways report.</p> <p>Literacy progression trends will be reported on in September through the Board's annual reporting workplan.</p>	
<b>5</b>	<b>Decisions/Resolutions/Board Actions</b>	
<b>5.1</b>	No resolutions required.	
<b>6</b>	<b>Information / Risk</b>	
<b>6.1</b>	<b>Finance</b>	
	JS spoke to the report.	
<b>6.2</b>	<b>Property</b>	
	<p>DM spoke to the report.</p> <p>Board Chair will write to the school's Ministry Property Advisor questioning the continued delay and lack of response to the Board's request for progress and presentation to the Board.</p>	<b>KP</b>

	<b>6.3</b>	<b>Policy</b>	
		Policy assurance statements noted.	
	<b>6.4</b>	<b>Health &amp; Safety</b>	
		Noted that a review of work guarding and interlocks in school workshops is scheduled for 11 April 2025.	
	<b>6.5</b>	<b>Personnel (In Committee)</b>	
		<i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i>	
		<i>The Board moved In Committee at 7:05pm</i>	
	<b>6.6</b>	<b>Discipline (In Committee)</b>	
	<b>6.7</b>	<b>Correspondence Register (In Committee)</b>	
		<i>Motion: That the Board accepts the Subcommittee reports</i> - KP, JS, carried	
<b>7</b>			
	<b>7.1</b>	<b>Approval of In Committee Board Meeting Minutes (In Committee)</b>	
		<i>Motion: That the minutes of the In Committee Board meeting held 12 March 2025 be approved as a true and correct record</i> - KP, JS, carried	
		<i>The Board moved out of In Committee at 7:15pm</i>	
	<b>7.2</b>	<b>Approval of Board Meeting Minutes</b>	
		<i>Motion: That the minutes of the Board meeting held 12 March 2025 be approved as a true and correct record</i> - KP, JS, carried	
	<b>7.3</b>	<b>Review of Actions</b>	
		Completed.	
		Action to update Board Skills Matrix following Board elections in September 2025.	Chair
<b>8</b>	<b>Any Other Business</b>		
	<b>8.1</b>	<b>Board Requested</b>	
		Update on former Board member Ben Creevey noted. Noted that Board function for Ben Creevey and Marina Vaha will be held in Term 3.	
<b>9</b>	<b>Meeting Close</b>		
	<b>9.1</b>	<b>Board Professional Development</b>	
		No training has been offered to date this year.	
	<b>9.2</b>	<b>Confirm date of next meeting</b>	
		28 May confirmed.	
	<b>9.3</b>	<b>Calendar of School Events</b>	
		Noted.	
	<b>9.4</b>	<b>Confirm actions recorded this meeting</b>	
		Noted.	
<b>10</b>	<b>Closing Karakia</b>		
		Meeting closed at 7:32pm	

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**Signed**  
**Kat Porter, Board Chair**

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**Date**