

BOARD AGENDA
Wednesday, 28 May 2025, 6:30pm
Whangaparāoa College Marae



WHANGAPARĀOA COLLEGE
 Together Believe Achieve Ngātahi Whakapono Tutuki

	Agenda Item	Detail/Papers (Hyperlinked)	Discussion/Resolutions Needed	Responsible	Time	
1	Opening Karakia	Opening Karakia		All	2 mins	
2	Presentation					
	2.1	Gretchen Stone, Harrison Stone Law	Student Suspensions		30 min	
3.	Meeting Administration					
	3.1	Apologies		Record	2 min	
	3.2	Conflicts of Interest Register	Conflicts of Interest Register	Update as required		
4	Principal's Report					
	4.1	Principal's Report	Principals Report - May 2025	To report against Strategic Goals and highlight areas of interest or concern. Board receives report.	Principal	20 min
	4.2	Strategic Aims Update	Hauora	Receive Report	Principal	5 min
	4.3	Annual Action Plan Update	Action Plan 2025	Receive Report	Principal	10 min
5	Decisions/Resolutions/Board Actions					
	5.1	21st Birthday Celebration	Request for School Closure	Approval sought	Principal	5 min
6	Information / Risk					
	6.1	Finance	Financial Report - May 2025	Receive report	Committee Chair	30 min
	6.2	Property	Property Report - May 2025	Receive report	Committee Chair	
	6.3	Policy	Policy Report - May 2025 Delivery of Health, Safety & Welfare Policy Delivery of Child Protection Policy Delivery of Staff Expectations Policy	Receive Report	Principal	
	6.4	Health & Safety	Health & Safety Report - March/April 2025	Receive report	Principal	
	6.5	Personnel (<i>In Committee</i>)	Personnel Report - May 2025	Receive Report	Committee Chair	
	6.6	Discipline (<i>In Committee</i>)	Discipline Report - May 2025	Receive reports	Principal	
	6.7	Correspondence Register (<i>In Committee</i>)	Correspondence Register to 23 May 2025	Review & receive correspondence	Chair	
7	Previous Minutes & Actions					

	7.1	Approval of In Committee Board Meeting Minutes (<i>In Committee</i>)	Board Meeting Minutes - In Committee - 9 April 2025	Confirm as a true & correct record	Chair	10 min
	7.2	Approval of Board Meeting Minutes	Board Meeting Minutes - 9 April 2025	Confirm as a true & correct record	Chair	
	7.3	Review of Actions	Listed below	Confirm status	Chair	
8	Any Other Business					
	8.1	Board Requested				5 mins
9	Meeting Close					
	9.1	Board Professional Development	Board PD Register	Permanent Agenda Item	All	2 min
	9.2	Confirm date of next meeting	2025 Board Meeting Schedule Leave Request: Craig Caminos, June Meeting	Confirm 25 June 2025	Chair	
	9.3	Calendar of School Events	2025 Calendar	For information	Chair	
	9.4	Confirm actions recorded this meeting			Chair	
10	Closing Karakia					

WHANGAPARĀOA COLLEGE BOARD MEETING ACTIONS

Meeting Date	Agenda Item	Action	Responsibility	Due	Status
09/04/25	6.2	Property Board Chair write to Ministry Property Advisor re continued delay and lack of response to the Board's request for progress and presentation to the Board.	KP	April 2025	Deferred ▾
09/04/25	6.6	Board Chair to make an inquiry with education lawyer Gretchen Stone, regarding PLD for the Board regarding suspension legislation.	KP	April 2025	Completed ▾
09/04/25	7.3	Post September 2025 Board Election Actions <ul style="list-style-type: none"> Board Skills Matrix to be updated following commencement of new board Consider targeted disciplinary process PLD for new board 	Chair/SM	September 2025	Not started ▾
12/03/25	5.1	School to facilitate a PLD session for teaching staff with Hibiscus Hub at a suitable opportunity.	MCR	2025	In progress ▾
12/03/25	6.4	Confirm new schedule of dates for Finance and Personnel Committees	Subcommittee Chairs	Immediate	In progress ▾
12/03/25	9.4	Board requested a review of work guarding and interlocks in school workshops be undertaken by external provider.	MCR	April 2025	In progress ▾
20.11.24	8.1	Board Requested Board function and acknowledgement of Ben Creevey's service to be confirmed (a Monday or Tuesday). This will now include an acknowledgement of Marina Vaha's service as well (Term 3).	Chair/SM	March 25	Deferred ▾