

BOARD MINUTES
Wednesday, 28 May 2025, 6:30pm
Whangaparāoa College Marae

Present: Craig Caminos (CC), Tim Davis (TD), Davina Dean (Acting Principal) (DEA), Sam Ereckson (SE), Charlotte Jones (CJ), Ian MacLeod (IM), Derek Middleton (DM), Kat Porter (KP), Josh Sanford (JS), Charlie Teviotdale (CT), Nariah Tikinau (NT)

Apologies: Charlotte Jones (Late) (6.49pm arrival)

In Attendance: Amanda Teague (Minute Taker)
 Visitors: Justin Lintern (LIN), William Watling (WTL), Jezena Gilmore (GIL), Gail Colliar (CLL), Tracy Templeton (TEP) (staff), Gretchen Stone (Harrison Stone Lawyers)

	Agenda Item	Action
1	Opening Karakia	
	<i>Meeting opened at 6.33pm</i>	
2	Presentation	
2.1	Gretchen Stone, Harrison Stone Law	
	Deferred to later in the meeting.	
3.	Meeting Administration	
3.1	Apologies	
	Apologies noted above.	
3.2	Conflicts of Interest Register	
	No additions.	
4	Principal's Report	
4.1	Principal's Report	
	<p>Acting Principal spoke to the report.</p> <p>Addressed clarification regarding the Year 8 homeroom concept and the rationale for its exploration. Questions were posed concerning the cost - this is directed to staffing. Potential benefit to our learners as they are currently on a college timetable, an idea was suggested a projected five-year turnaround could be an option. The viability of a pilot program was also mentioned. A directive was issued to mitigate financial barriers and establish workable solutions.</p> <p>Congratulations on the improved NCEA results this year, showing a notable increase from the previous year. These positive outcomes have been communicated to the community.</p> <p>Discussion involved clarification of NCEA endorsements, with the Acting Principal providing a detailed explanation of their significance. Further discussion centered on the specific advantages of achieving an NCEA Level endorsement, particularly noting that certain university programs have precise requirements regarding these endorsements, signifying a learner's advanced proficiency in a particular subject area.</p> <p>Finance Subcommittee will clarify funding of large investments at the next Finance Subcommittee Meeting.</p> <p><i>6.46pm CLL left to collect Gretchen Stone</i></p> <p>Motion: That the Board receives the Acting Principal's Report</p>	

		- KP, JS Carried	
	4.2	Strategic Aims Update	
		<p>Acting Principal spoke to the Hauora report.</p> <p><i>Charlotte Jones joined the meeting at 6.49pm</i></p> <p>There was discussion around the school's current approach to stand-downs and suspensions, specifically questioning if methods are perceived as too lenient.</p> <p>The Acting Principal provided clarification regarding our Return to Learn program and its connection to developing our school pedagogy. A board member expressed their interest in hearing reflections on our stand-down, suspension, and overall disciplinary practices, particularly in light of the understanding that these areas are actively being addressed.</p> <p>A board member highlighted a concern among staff regarding their understanding of the rationale behind certain students returning to the classroom after specific incidents. The Acting Principal acknowledged the importance of this concern, emphasising the need for awareness, effective management, and clear communication regarding these situations.</p> <p>Motion: That the Board receives the Hauora report. - KP, JS, carried</p>	
	2.1	Gretchen Stone, Harrison Stone Law	
		<p><i>Gretchen Stone joined the meeting at 7:03pm</i> <i>CLL rejoined the meeting at 7:03pm</i></p> <p>Gretchen Stone presented to the Board and staff regarding the legalities around stand-downs and suspensions. A number of learnings will be incorporated into the school's best practice (noted separately).</p> <p><i>Visitors left the meeting at 8.18pm</i></p> <p>The Board discussed the actions and overview of the Gretchen Stone presentation.</p>	
	4.3	Annual Action Plan Update	
		<p>Acting Principal spoke to the Action Plan.</p> <p><i>The Acting Principal will report back at the next meeting regarding the Priority diversity funding sources sitting at 10% achieved.</i></p>	DEA
5	Decisions/Resolutions/Board Actions		
	5.1	21st Birthday Celebration	
		<p>The Board discussed the implications around the potential closure of the school on the Monday following the school's 21st Celebration on 7 March 2025, on staff, learners and whānau.</p> <p><i>The Board requests further information regarding the allocation of the Saturday celebration and suggested school closure.</i></p>	DEA
6	Information / Risk		
	6.1	Finance	
		Finance Subcommittee Chair spoke to the Finance report.	

6.2	Property	
	Property Subcommittee Chair spoke to the Property report.	
6.3	Policy	
	<p>Policy Subcommittee Chair spoke to the Policy report.</p> <p><i>Moved: That the Board accept the amended policies as presented:</i></p> <ul style="list-style-type: none"> ● <i>Physical Restraint Policy: Updated</i> ● <i>Retire the Child Protection Policy. It has been superseded by the new and more comprehensive Safeguarding Children Policy.</i> ● <i>Enrolment Scheme Policy: Updated</i> ● <i>Funding Policy: Updated</i> ● <i>Police Interviews with Learners Policy: Updated</i> ● <i>Media Contact Policy: Updated</i> ● <i>Protective Disclosure Policy: Updated</i> ● <i>Theft and Fraud Prevention Policy: Updated</i> ● <i>Learner Management Policy: Updated</i> - <i>CC, JS, carried</i> <p>The Board sought confirmation that the school's policies, rules, and behavioral guidelines are consistently applied and equitable across all faculties of the school. The Acting Principal affirmed that this consistency is maintained and is currently a subject of ongoing discussion.</p>	
6.4	Health & Safety	
	<p>Health & Safety report presented.</p> <p>The Board discussed the challenges facing staff wellbeing as indicated in the report, and raised in the earlier Hauora report, and management's response and support to staff after incidents with learners.</p> <p>Board noted that they are prepared to reallocate funding for PLD if there is PLD that can assist staff with learner behavioural issues, but no budget available.</p>	
	<p><i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p><i>The Board moved In Committee at 9.25pm</i></p>	
6.5	Personnel (In Committee)	
6.6	Discipline (In Committee)	
6.7	Correspondence Register (In Committee)	
	<p><i>Motion: That the Board accepts the Subcommittee reports</i></p> <ul style="list-style-type: none"> - <i>KP, CC, carried</i> <p><i>Motion: That the Board receives the Correspondence</i></p> <ul style="list-style-type: none"> - <i>KP, CC, carried</i> 	
7	Previous Minutes & Actions	
7.1	Approval of In Committee Board Meeting Minutes (In Committee)	
	<i>The Board moved out of In Committee at 9.39pm</i>	
7.2	Approval of Board Meeting Minutes	
	<i>Motion: That the minutes of the Board meeting held 9 April 2025 be approved as a true and correct record</i>	

		- <i>KP, CC, carried</i>	
	7.3	Review of Actions	
		Completed.	
8	Any Other Business		
	8.1	Board Requested	
		No additions.	
9	Meeting Close		
	9.1	Board Professional Development	
		Noted.	
	9.2	Confirm date of next meeting	
		25 June 2025. Request for leave for June meeting received from Craig Caminos.	
	9.3	Calendar of School Events	
		Supplied for Board's information.	
	9.4	Confirm actions recorded this meeting	
		Noted.	
10	<u>Closing Karakia</u>		
	<i>Meeting closed at 9.40pm</i>		

Signed
Presiding Member

Date