

# BOARD MINUTES

Wednesday, 25 June 2025, 6:30pm  
Whangaparāoa College Boardroom



WHANGAPARĀOA COLLEGE  
Together Believe Achieve Ngātahi Whakapono Tutuki

**Present:** Tim Davis (TD), Davina Dean (Acting Principal) (DEA), Sam Ereckson (SE), Ian MacLeod (IM), Derek Middleton (DM), Kat Porter (KP), Josh Sanford (JS), Charlie Teviotdale (CT), Nariah Tikinau (NT)

**Apologies:** Craig Caminos (CC), Charlotte Jones (CJ)

**In Attendance:** Rachel Boyd (Board Secretary), Rob Carty (SenCo)

Agenda Item		Action
<b>1</b>	<b>Opening Karakia</b>	
	Meeting opened at 6:33pm	
<b>2</b>	<b>Faculty Report</b>	
<b>2.1</b>	<b>Learning Support</b>	
	Rob Carty spoke to the Learning Support report. Board discussed the information that is provided by feeder primary schools prior to Year 7 enrolment and the learning issues that come into the college at junior level.  <i>Rob Carty left the meeting at 7:07pm</i>	
<b>3</b>	<b>Meeting Administration</b>	
<b>3.1</b>	<b>Apologies</b>	
	As above.	
<b>3.2</b>	<b>Conflicts of Interest Register</b>	
	No additions.	
<b>4</b>	<b>Principal's Report</b>	
<b>4.1</b>	<b>Principal's Report</b>	
	The Acting Principal spoke to the report.  There is a lot of discussion in the sector around AI, specifically its impact on assessment and authenticity. There are no guidelines on AI from the Ministry of Education and schools are currently struggling to get guidance in a constantly evolving space. The Board congratulated management on the increase in attendance figures in comparison to this time last year. There is frustration that the school has been unable to secure a house to commence the Trades Academy project as yet. The school is still strongly focussed on this model for the Trades Academy and are continuing the background work to ensure the curriculum is ready to go for 2026. Policy Committee to develop a policy or policy amendment to cover requests for re-enrolment on behalf of previously excluded learners, with a preference for a timeframe given when the decision can sit solely with the principal with the Board advised only.  <i>Motion: The Board supports the closure of the school as a wellbeing gesture for a day following the School 21st Celebration, with the Board's preference being Thursday, 2 April 2026.</i> - KP, SE, Carried  <i>Motion: That the Board receives the Acting Principal's Report</i> - KP, DM, Carried	<b>DEA/ Policy Committee</b>

	<b>4.2</b>	<b>Strategic Aims Update</b>	
		<b>Technology</b> Report noted. <i>Motion: That the Board receives the Technology Report</i> - KP, IM, Carried	
<b>5</b>	<b>Decisions/Resolutions/Board Actions</b>		
	<b>5.1</b>	<b>Grant Application Approval</b>	
		<i>Motion: That the Board approves the school to make the following grant applications</i> <ul style="list-style-type: none"> <li>• The Lottery Commission for \$95,000 towards the cost of extra counsellors, above our funding</li> <li>• MaxeGrant \$5,000 towards Uniforms and Camps for Learners suffering from financial hardship</li> <li>• Auckland Council Grants \$7,500 towards 21st Birthday Celebrations for 2026</li> <li>• One Foundation for \$9,890 for soccer goals</li> </ul> - KP, IM, Carried	
	<b>5.2</b>	<b>Out of Zone Enrolments 2026</b>	
		<i>Motion: The Board Approves the allocation of five (5) Out of Zone enrolment places for 2026..</i> - KP, TD, Carried	
	<b>5.3</b>	<b>2025 School Board Elections - Appointment of Returning Officer</b>	
		<i>Motion: That the Board appoint Schooled as Returning Officers for the 2025 Parent and Staff Board elections and Rachel Boyd as Returning Officer for the 2025 Student Board election.</i> - KP, JS, Carried	
	<b>5.4</b>	<b>H&amp;S Committee Request</b>	
		<i>Motion: The Board supports the school's Health &amp; Safety Committee to request a Worksafe audit of the school site, specifically but not limited to, the school's workshops and buildings</i> - DM, IM, Carried	
<b>6</b>	<b>Information / Risk</b>		
	<b>6.1</b>	<b>Finance</b>	
		Report noted. Business Manager Finance commended on management of finances, particularly challenges around Education Perfect billing.	
	<b>6.2</b>	<b>Property</b>	
		Report noted. Principal noted that property management issues around school bathrooms are being constantly reviewed and new initiatives are being considered to combat vandalism. Board requested that the community be made aware of initiatives to combat vandalism and support cleanliness as they are introduced. Principal to follow up with Business Manager Property regarding management of plumbing services on site.	
	<b>6.3</b>	<b>Policy</b>	
		Assurance statements noted.	
	<b>6.4</b>	<b>Health &amp; Safety</b>	
		Report noted.  <i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i>  <i>The Board moved In Committee at 8:08pm</i>	
	<b>6.5</b>	<b>Personnel (In Committee)</b>	

	6.6	<b>Discipline (In Committee)</b>	
	6.7	<b>Correspondence Register (In Committee)</b>	
		<p><i>Motion: That the Board accepts the Subcommittee reports</i></p> <ul style="list-style-type: none"> <li>- KP, TD, carried</li> </ul> <p><i>Motion: That the Board receives the Correspondence</i></p> <ul style="list-style-type: none"> <li>- KP, JS, carried</li> </ul>	
7	<b>Previous Minutes &amp; Actions</b>		
	7.1	<b>Approval of In Committee Board Meeting Minutes (In Committee)</b>	
		<b>The Board moved out of In Committee at 8:17pm</b>	
	7.2	<b>Approval of Board Meeting Minutes</b>	
		<p><i>Motion: That the minutes of the Board meeting held 28 May 2025 be approved as a true and correct record</i></p> <ul style="list-style-type: none"> <li>- KP, DM, carried</li> </ul>	
	7.3	<b>Review of Actions</b>	
		<p>Reviewed and status updates confirmed.</p> <p>The Board discussed the provision of Māori and Pacifica representation on the Board as per the Board's constitution and how best to action those appointments to coincide with the 2025 school Board elections. The Principal will work with the Deputy Principal Te Tiriti to ensure this process is completed.</p>	<b>DEA</b>
8	<b>Any Other Business</b>		
	8.1	<b>Board Requested</b>	
		Davina Dean thanked for her great work as Acting Principal through Term 2, and presented with gift from the Board.	
9	<b>Meeting Close</b>		
	9.1	<b>Board Professional Development</b>	
		No additions.	
	9.2	<b>Confirm date of next meeting</b>	
		20 August 2025 confirmed	
	9.3	<b>Calendar of School Events</b>	
	9.4	<b>Confirm actions recorded this meeting</b>	
10	<b>Closing Karakia</b>		
	<b>Meeting closed at 8:31pm</b>		

Signed  
Presiding Member

Date