

BOARD MINUTES

Wednesday, 15 October 2025, 6:00pm

Whangaparāoa College Boardroom



WHANGAPARĀOA COLLEGE
Together Believe Achieve Ngātahi Whakapono Tutuki

Present: Sam Ereckson (SE), Sacha Fu-Oughton (SF), Steve McCracken (MCR), Kat Porter (KP), Josh Sanford (JS), Nariah Tikinau (NT), Juliet Tweed (JT), Celine van Achterbergh (VAN), Dan Walker (DW)

Apologies: None

In Attendance: Rachel Boyd (Board Secretary), Marara Schreurs (Deputy Principal)

	Agenda Item	Time
1	Opening Karakia	
	Meeting opened at 6:06pm	
2	Welcome	
2.1	Mihi Whakatau	
	Marara Schreurs welcomed the new Board to the school and their roles. <i>Marara Schreurs left the meeting at 6:17pm.</i>	
2.2	Introductions & Welcome	
	Round the table introductions.	
3	Meeting & Board Administration	
3.1	Apologies	
	None.	
3.2	Conflicts of Interest Register	
	Any additions to be emailed to Rachel Boyd by Friday 17 October 2025.	
3.3	Election of Presiding Member	
	<i>Moved: That Kat Porter nominated and confirmed as Presiding Member</i> - SE, CV, carried	
3.3	Election of Deputy Presiding Member	
	<i>Moved: Sam Ereckson nominated and confirmed as Deputy Presiding Member</i> - JS, MCR, carried	
3.4	Appointment of Subcommittees	
	The following appointments were confirmed: Property - Tim Davis (Chair), Dan Walker, Celine van Achterbergh, Juliet Tweed, Sacha Fu-Oughton Finance - Josh Sanford (Chair), Sam Ereckson, Nariah Tikinau Personnel - Sam Ereckson (Chair), Kat Porter Policy - Dan Walker (Chair), Celine van Achterbergh <i>Motion: That former Board member Tim Davis be approached to be co-opted to the Board until 31 December 2026. Tim Davis to be appointed as Chair of the Property Subcommittee.</i> - MCR, KP, carried	
4	Principal's Report	
4.1	Principal's Report	
	The Principal spoke to the report. Outline given of the thinking behind the homerooming of Year 8 Learners in 2026 and structure plans for the school over the next 18 months. Significant changes are	

	<p>required to sustain the level of growth the school is projecting over the next 5-7 years, and continue to meet the school's mandate to "Know & Grow" all learners. This will be an ongoing project requiring significant resourcing and support from the Personnel Committee.</p> <p><i>Motion: Board moves to approve the Principal to work with the Personnel Committee to restructure the school's Leadership Team to accommodate the roll growth and the change initiatives coming for curriculum and assessment.</i></p> <p>- DW, KP, carried</p> <p>Deputy Principal Gail Colliar acknowledged for her significant work in the pastoral portfolio in the past four years.</p> <p>Principal updated the Board on a very recent update from the Education Review Update following their review in August.</p> <p><i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p><i>The Board moved In Committee at 7:22pm</i> <i>The Board moved out of In Committee at 7:29pm</i></p> <p><i>Moved: That the Principal's Report be received.</i></p> <p>- KP, SE, carried</p>	
4.2	2025 Action Plan	
	Innovation & Technology is an area of the Action Plan that has been put on hold during senior management changes and shifts in priority such as the government's curriculum changes. This is being addressed with progress being made following the appointment of Deputy Principal Charlotte Gipps.	
4.3	Board Strategic Planning Day	
	Principal outlined the intended plan and desired outcomes for the Board Strategic Planning Day on Saturday 18 October. The Board discussed the vision for a succinct and high level strategic plan that is workable and actionable. This will be a 12 month plan with the intention for an in-depth 3 year strategic planning process in mid 2026.	
5	Decisions/Resolutions/Board Actions	
5.1	(None)	
6	Information / Risk	
6.1	Finance	
	Finance report noted.	
6.2	Property	
	Property report noted.	
6.3	Policy	
	Policy compliance noted.	
6.4	Health & Safety	
	Health & Safety report noted.	
	<p><i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p><i>The Board moved In Committee at 7:50pm</i></p>	

	6.5	Personnel (In Committee)	
	6.6	Discipline (In Committee)	
	6.7	Correspondence Register (In Committee)	
7	Previous Minutes & Actions		
	7.1	Approval of In Committee Board Meeting Minutes (In Committee)	
		<i>The Board moved out of In Committee at 7:55pm</i>	
	7.2	Approval of Board Meeting Minutes	
		<i>Motion: That the minutes of the Board meeting held 20 August 2025 be approved as a true and correct record - KP, JS, carried</i>	
	7.3	Review of Actions	
		Actions noted.	
8	Any Other Business		
	8.1	Board Requested	
		Community stakeholder communication will be deferred until the end of Term 4 for an end of year update.	
9	Meeting Close		
	9.1	Board Professional Development	
		Governance 101 training on 20 October at Red Beach School will be attended by Josh Sanford, Juliet Tweed, Nariah Tikianu, Sacha Fu-Oughton.	
	9.2	Confirm date of next meeting	
		26 November 2025 confirmed for next meeting. Finance Subcommittee meetings to be rescheduled, will be confirmed by Subcommittee Chair. Policy Subcommittee meeting to be scheduled for first week of November.	
	9.3	Calendar of School Events	
		Noted.	
	9.4	Confirm actions recorded this meeting	
		Noted.	
	9.5	Principal's Comment	
		<i>Meeting closed at 8:03pm</i>	
10	Closing Karakia		

Signed

Date